MINISTRY OF PLANTATION

SRI LANKA TEA BOARD
VACANCIES

Sri Lanka Tea Board, the Apex Body of the Tea industry in Sri Lanka is looking for dynamic and result oriented individuals with pleasing personality to be recruited for the following posts.

The Post of Director Analytical Services - HM (1-1)

Job Description:

Provision of very distinguished services to the stakeholders after implementation of the laboratory quality procedures on chemical, microbiological and Pesticide Residue parameters under applicable/approved standards for Sri Lankan origin teas and other origin teas in relation with Internal Monitoring Services and Export Certification Services, subject to the control and direction of the Chairman, Board of Directors and Director General.

Qualification & Experience

External Candidates:

a) A Degree in Science which is Recognized by UGC of Sri Lanka with Chemistry or Microbiology as a subject with at least a Postgraduate Degree (Masters') in Chemistry or Microbiology.

AND

A minimum of Fifteen (15) years of Managerial experience in the relevant field after obtaining the first degree which includes five (05) years experience at Managerial Level in a reputed Analytical or Microbiological laboratory.

Internal Candidates :

a) Having obtained the qualifications required by the external candidates above.

OR

b) A minimum of Five (05) years satisfactory service in the Managerial category(MM) Grade I in the subject area relevant to the post in the Analytical Laboratory of the Sri Lanka Tea Board.

Salary Scale HM 1-1-02/2016: Rs. 80,295 - 15x Rs.2270 - Rs.114,345 per month

The applicable initial salary step of Rs. 80,295/= p.m. In addition cost of living allowance of Rs. 7800/= p.m. with professional allowance as per the Circular will also be paid. An Assigned vehicle with the approved fuel allowance & driver or transport allowance will be provided by the Board in terms of the prevailing Public Enterprise Circular.

Age : Should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

Selection for the Post of Director(Analytical Services): By Structured Interview

The Post of System Analyst Grade II - JM (1-1)

Job Description

All IT related activities, of the Board, specially delegated in a manner supplementary to and facilitating the discharging of duties by the Head of IT Unit or any other Authorized Officer of the Tea Board.

Qualification & Experience

External Candidates

a). Bachelor of Information Technology (BIT) Degree or B.Sc. (Special) Degree in Computer Science/ Mathematics which is recognized by the University Grants Commission of Sri Lanka

AND

At least One (01) year post qualifying experience in the relevant field in a public or reputed private sector organization.

Internal Candidates (a or b)

a). Having obtained the qualifications required by the external candidates above.

OR

b). A minimum of Five (05) years satisfactory service in the capacity of Management Assistants in Grade II in the subject area relevant to the post at Sri Lanka Tea Board.

Note: English Knowledge is essential

Age : Age should be not less than 22 years and not more than 45 years. The upper age limit will not apply to internal candidates.

Salary Scale for the Post of System Analyst

JM 1-1 - 2016: Rs. [42,600 - 10 x 755 - 18 x 1,135 - 70,580]

The applicable initial salary step of Rs. 42,600/= p.m. In addition cost of living allowance of Rs. 7800/ p.m. as per the Department of Management Services Circular No 02/2016 will also be paid.

AGE:

Should he not less than 18 years and not more than 45 years. Upper age limit will not apply to internal candidates. (Selection for the Post of System Analyst : By a Structured Interview).

BENEFITS:

• Medical benefits according to the prevailing rules of the Board.
• Provident Fund: the selected candidates will be required to contribute 10 % of his/her salary to the Employees' Provident Fund. The Board will contribute 15 %.
• The Board will contribute a further 3 % of the Employee's salary to the Employees' Trust Fund.

GENERAL CONDITIONS:

• Every applicant should be a Sri Lankan citizen.
• Every applicant should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
• Every applicant should have an excellent character.
• The selected external candidates will be appointed on probation for a period of three (03) years from the date of assumption of duties. Internal candidates who are already confirmed will be subjected to an trial period of one year.
• Persons recruited externally will be placed on the initial salary step of the applicable salary scale and internally appointed persons will be placed in salary scale in terms of the provisions of the clause 4 of the chapter VII of the Establishment Code.

APPLICATIONS:

Applications should be made on prescribed forms obtainable from this officer or downloaded from our website **http:// www.srilankateaboard.lk** and sent together with a copy of Birth certificate, copies of educational and professional qualifications and experience under registered cover indicating the post applied for on the top left hand corner of the envelope to reach the undermentioned address on or before **21st December 2020.**

Applicants presently employed in Govt. Departments / State Corporations / statutory Boards should send their applications through the Heads of the respective Departments / Institutions. Non-conformity with this requirement may cause the rejection of such applications.

DIRECTOR GENERAL
SRI LANKA TEA BOARD
574, GALLE ROAD,
COLOMBO 03.