



## Vacancies in e-NIC Project

Applications are invited for the following posts in Electronic National Identity Card Project (Investment above US\$ 50 million or its equivalent and less than US\$ 100 million) implemented under the Ministry of Technology from the citizens of Sri Lanka who poses the required qualifications and experience.

### Procurement Specialist : PS3 (1 Post)

#### Job Profile

- Knowledge on procurement guidelines and procedures of the governments
- Comprehensive knowledge and experiences on
  - Selection of modes of Bidding with respect to requirements
  - Procurement Committees and Technical Evaluation Committees
  - Preparation of different types of Bid documents relevant to modes of Procurement
  - ITB clauses and General Contract Conditions
  - Bid evaluation procedures
  - Appeal process
  - Tender awarding, agreement of contract and post awarding procedures
- Ensure effective and timely functioning of procurements of the project

#### Experience and Qualifications Required (1 or 2 or 3 Below)

1. A Successfully completed Bachelor's degree in the relevant field, which is recognized by the University Grants Commission **OR** A qualification recognized by the university grants commission as an equivalent qualification to the degree in the relevant field **OR** An associate membership/ A similar professional qualification obtained from a recognized professional institution in the relevant field  
With  
At least 10 years post qualifying experience at managerial level
2. A successfully completed Bachelor's degree in the relevant field, which is recognized by the university grants commission **OR** A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field **OR** An associate membership/ A similar professional qualification obtained from a recognized professional institution in the relevant field **AND** A postgraduate degree in the relevant field or Corporate/ Chartered membership or a similar professional qualification obtained from a recognized professional institution in the relevant field  
With  
At least 8 years post qualifying experience in managerial level
3. Class I officer of a government All Island services or a similar status in the relevant field  
With  
At least 03 years of experience in the class I post

### Technical Officer – PS6, Category A (1 Post)

#### Job Profile

- Ability of preparing Plans/ Designs, Bills of quantities, estimates and specifications related to Civil construction works
- Ability of supervising Civil construction works and Technical advising
- Ability of examine construction milestones and preparing bills of payments
- Ability of preparing completion reports
- Knowledge of Government rules and regulations
- Ability to work in Computer environment
- Should be a good team player

#### Educational Qualifications and Experiences ;

1. A Bachelor's Degree in relevant field which is recognized by the University Grants Commission  
Or  
A qualification recognized by the University Grant Commission as an equivalent qualification to the degree in the relevant field  
Or  
An Associate membership/ A similar professional qualification obtained from a recognized professional institution in the relevant field  
Or  
Having obtained a Certificate of Proficiency not below than the National Vocational Qualification Level 7 issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field  
And  
At least 2 years of experience in the required area of specialization
2. Having obtained a Certificate of Proficiency not below than the National Vocational Qualification Level 6. Issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education commission for a post related to Technical field  
And  
At least 07 years of experience in the required area of specialization
3. Having obtained a Certificate of Proficiency not below than the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by tertiary and Vocational Education Commission for a post related to Technical field.  
And  
At least 12 years of experience in the required area of specialization

#### General Conditions

- Salary and other allowances will be based on Management Services Circular No. 01/2019 of 05.03.2019
- Age should not be more than 63 years
- Employees Provident Fund contribution by the Project 12% against 8% by the employees plus an additional contribution 3% towards Employees' Trust Fund
- The appointment will be on contract basis and renewable subject to annual performance appraisal based on the need of the project

Applications furnishing the full particulars (with photocopies of certificates) should be sent to the Project Director, Electronic National Identity Card Project, 10<sup>th</sup> Floor, "B" Wing, Suhurupaya, Battaramulla under registered post on or before **7<sup>th</sup> February 2021**