



National Gem and Jewellery Authority
State Ministry of Gem and Jewellery Related Industries



VACANCIES

The NGJA is calling for applications from qualified and experience candidates who are citizens of Sri Lanka for the following position.

Director General (HM 2-1) 01 Post

Qualification - External Candidates

- a) A Bachelor's degree in Marketing Management / Business Administration or Management / Human Resources Management / Commerce / Economics/ Science (chemistry as subject)

And

a Master level postgraduate qualification in Marketing Management / Business Administration or Management / Human Resources Management /Commerce / Economics / Chemistry / Gemology from a recognized university by the U.G.C.

Preference will be given to candidates who have obtained the corporate Membership of a recognized professional institution in relevant field.

- b) With minimum of 20 years experience in managerial level out of which of 06 years experience at senior managerial level

And

- c) A proven ability of lead and direct a multi-disciplinary team. Experienced in proper deployment and efficient management of human and other resources

- d) Ability to work in English is an essential.

Salary scale

HM 2-1 - 2016 Rs. [91,645 - 2700x12-124045/-] + Government approval allowances

Age

Should be not below 40 years and not more than 55 years. However, the upper age limit would not apply to internal candidates.

Additional Benefit

- Transport facilities will be provided according to the PED Circular No 01/2015
- Incentive payment on annual profits
- Reward Money
- Reimbursement of Medical Expenses

Interested candidates should submit their applications with 02 non related referees and their contact details together with certified copies of certificates to reach the Chairman & Chief Executive Officer, National Gem & Jewellery Authority, No: 12, Macksons Tower, Alfred house Garden, Colombo 03 on or before **30/10/2021** by registered post. The post applied for should be written on top left and hand corner of the envelope.

The applicant already in National or Provincial Government service/ corporation and statutory Board should submit their applications through the Heads of the respective Departments or Corporations. Late applications will be rejected.

Only the eligible applicants will be called for an interview.

CHAIRMAN & CHIEF EXECUTIVE OFFICER

National Gem and Jewellery Authority

No 12, Macksons Tower, Alfred house Garden, Colombo 03

Telephone: 011-2329295/2325364/2390645-8 **Fax:** 011-2320758

Website : www.ngja.gov.lk