

Rewarding career

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# Student Recruitment Consultant

[ colombo ]

## JOB DESCRIPTION

- ◆ Engaging with potential students about a range of accredited courses, to assist in finding a course best suited to their goals.
- ◆ Communicate with student parents when required.
- ◆ Attending to any enrolled students to ensure any enquires or issues are resolved.
- ◆ Multitasking between high volumes of calls and documentation of student information.
- ◆ Completing all tasks outlined by management in a timely and efficient manner.

## JOB SPECIFICATION

- ◆ Experience in a call centre or sales environment will be highly regarded.
- ◆ Strong written and verbal communication skills with the ability to build rapport.
- ◆ Excellent written and verbal communication skills.
- ◆ Proven ability to multitask, retain information and work well under pressure.
- ◆ A 'can do' attitude with leadership qualities.

Please send your CV to [colombo.careers@esoft.lk](mailto:colombo.careers@esoft.lk) within 7 days.



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For more details please contact  
our Talent Acquisition Team

**Mobile 0764 770 117**