

JOIN OUR WINNING TEAM

ASSISTANT LIBRARIAN

ESOFT Metro Campus (Pvt) Ltd, is the Largest Private Sector Higher Education Network in Sri Lanka with its unique Brand Image and island-wide Branch Network. ESOFT has been able to bridge the gap between aspiration and achievement for over two decades by way of delivering high quality and affordable academic. They range from certificate courses to postgraduate level courses, across a variety of disciplines including Computing, Business, Hospitality, Engineering, Language Training and Personal and Professional Development.

We are a diversified Group including ESOFT College of Engineering & Technology (Pvt) Ltd, ESOFT International Education (Pvt) Ltd and ESOFT Technologies (Pvt) Ltd to provide a range of products and services to our clientele.



JOB DESCRIPTION

- Regular development of the library collection
- Acquisition and accession of library materials
- Bibliographic control
- Lecture logs maintenance and updating
- Library Management System updating and maintenance
- Library Management
- Documentation
- Annual stock taking

JOB SPECIFICATIONS

- Degree in Library & Information Science Or a relevant Diploma
- Ability of handling library related software
- Proficiency in communicating in English
- Working experience in a similar position is highly preferred

SALARIES AND OTHER BENEFITS

- Lucrative salary which is above industry standards with other fringe benefits
- Elegant Work Environment with Employee-friendly Corporate Culture

Apply online via <https://careers.esoft.lk> within 7 days



ESOFT METRO CAMPUS

Sri Lanka's Largest Private Sector Higher Education Network

For more details please contact
our Talent Acquisition Team

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