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APR 2021 - MAR 2022

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Daraz is South Asia's leading online shopping and selling platform present in Sri Lanka, Bangladesh, Pakistan, Myanmar & Nepal. We currently operate an ecosystem of over 115,000 sellers, serving 5 million plus consumers with more than 20 million listed products. In 2018 Daraz was acquired by Alibaba Group & we are proud to carry our part of the mission to 'make it easy to do business anywhere'. We are leveraging Alibaba's global leadership in technology, online commerce, mobile payment & logistics to drive growth in our markets. Together with Alibaba, we are ready to empower entrepreneurs in the region & fulfil our promise to offer our customers the best selection of trusted products with a high level of convenience. Our Organization is characterized by smart talent with lots of energy & innovation. We have a culture which is extremely performance oriented & data driven & believe in letting the best people & ideas grow. For further growth, we seek new team members for the post of:

Process Management Assistant- Colombo 14

JOB ROLE

- Auditing Operational Locations Island wide
- Generate report weekly and daily
- Creating and Managing SOP
- Report Creation
- Interdepartmental Communication and Training Co-ordination

JOB REQUIREMENTS

- School leavers and undergraduates are encouraged to apply
- Advanced Level/Diploma in Logistics & Supply Chain Management / Business Management / Operations)
- Good communication skills in English and Sinhala (Tamil Would be an added advantage)
- Ability to travel to all DEX locations island wide
- Able to work from Monday to Friday and Saturday if required by the manager



If you feel ready to take up the challenge, please forward your resume along with a recent photograph, cover letter and details of two non-related referees to hrops@daraz.lk with the post applied for mentioned in the subject line.

Daraz is an Equal Opportunity Employer.