

# Deputy Relationship Manager – Branch Credit

## Job Profile

- Assist Branch Manager in marketing Assets to Retail & SME clients, and to ensure minimum/ low levels of NPA and the monitoring of excesses of the Branch.
- Assess client's requirements and structuring credit facilities for approval.
- Completion and lodgement of the security documentation pertaining to the facilities.
- Manage the lending portfolio of the branch in liaison with the Branch Manager.
- Act as an intermediary between the clients and the bank to ensure specified service standards.
- Monitor and follow up of credit facilities granted to ensure the quality of the asset portfolio in a timely manner.
- Compliance of all lending transactions relating to said clients of the portfolio assigned with the bank's credit policy & guidelines.

## Special Skills

- Excellent analytical and report writing skills in order to write detailed credit proposals independently.
- A fair knowledge / understanding of theoretical and practical skills in lending and finance.
- Excellent communication and interpersonal skills.
- Basic skills in marketing and sales.
- Fair understanding of Trade Finance and Treasury Operations with excellent analytical skills.

## Experience & Qualifications

- 5 Years of work experience in a Bank /Financial Institution with a minimum of 2 years experience in Credit
- A part qualification in Banking or CIMA/CIM/ACCA/ACA or completion of 2 years of a 3 years Degree Program

Please forward your updated CV to [careers@nationstrust.com](mailto:careers@nationstrust.com) specifying the vacancy which you are applying for on the subject line. Kindly note that only shortlisted candidates will be called for the interview

