



NAWALOKA HOSPITALS PLC



VACANCIES

Nawaloka Hospitals is the pioneer private sector healthcare provider with cutting edge medical technology and advanced patient care in preventive and curative medicine for over 25 years.

In its drive to reach out to the next generation of healthcare professionals, we invite applications for

PERSONAL ASSISTANT TO MANAGING DIRECTOR

Requirements

- Experience in finance background.
- Two years experience in the field as a Financial Analyst / Business Analyst
- Fluency in English and able to present MIS to top Management.
- Proficiency in IT
- Should be able to be the point of contact for internal and external Authorities on all matters pertaining to MD
- Sound business awareness, ability to utilize tact, diplomacy discretion & good judgement at all time

An attractive remuneration package with health insurance scheme and other benefits awaits the selected candidates.

Apply with contact details together with two non-related referees and within 7 days of this advertisement to vacancy@nawaloka.com

Please mention the applied position in the subject line.

**THE DIRECTOR /GENERAL MANAGER
NAWALOKA HOSPITALS PLC**

**No. 23, Deshamanya H.K. Dharmadasa Mw
Colombo 2**

<http://www.nawaloka.com>



Sri Lanka National
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