

Senior Banking Assistant Branch Operations Department



Ideal candidate should;

- have passed the GCE O/L with credit passes for English and Mathematics and 3 passes at GCE A/L for the main subjects (excluding General English)
- 4 years' experience in Banking/Finance with exposure to branch operations
- possess good MS Office skills
- have good communication & interpersonal skills
- be able to multitask and work efficiently to achieve deadlines

You will be mainly responsible for handling the functions related to entry posting processing, GL entry upload, reconciliations and all functions related to cover up duties for Domestic Payment Services operators and Customer Due Diligence officers as per the business requirements.

Applicants who do not possess 4 years of relevant experience may be considered for recruitment as Banking Assistants.

A competitive remuneration package and other fringe benefits as well as structured career advancement opportunities and extensive training are on offer for the chosen candidate.

Please apply via e-mail sending a DFCC Bank application form which could be downloaded from our website to recruit@dfccbank.com with the post applied for in the subject by 2 June 2021.

**Canvassing in any form will result in disqualification.
Correspondence will only be with the short-listed candidates.**

**Senior Vice President (Human Resources)
DFCC Bank PLC, 73/5 Galle Road, Colombo 03
website - www.dfcc.lk**