



HNB Assurance PLC is currently looking for a suitable candidate to fill the following vacancy:

### **Executive - Bancassurance (Alternate Channel)**

#### **Job Role:**

- Achieving given sales targets through MRP/DTA (Non HNB) business.
- Facilitating cover notes and quotations when required.
- Building and maintaining a very good relationship with Bank Staff.
- Following up on payments, cover notes and quotations.
- Handling documentation.
- Maintaining records and MI.
- Creating strategies for approaching new banks.

#### **Job Pre-requisites:**

- Completion of GCE A/L examination.
- Strong communication and interpersonal skills.
- Competency in MS Office package.
- Experience of handling MRP/DTA will be an additional advantage.

If you believe you are the right person we are looking for, forward your complete resume together with contact numbers and the names of two non-related referees to reach us within 10 days of this advertisement by email to [hr@hnbassurance.com](mailto:hr@hnbassurance.com) (state the position applied on the subject line).

