



Ceylon Petroleum Storage Terminals Limited Kolonnawa

V A C A N C Y

We are a common user facility establishment for storage and distribution of all bulk petroleum products in the country
Applications are invited for the following post in our Organization.

MANAGER (LABORATORY) **(Grade A-3)**

Qualifications required

1. Chartered Chemist with BSc Special Degree in Chemistry obtained from a UGC accepted University or Institute.
OR
Chartered Chemist with BSc Degree and a Master's Degree in Analytical Chemistry obtained from a UGC accepted University or Institute
AND
2. Minimum of 10 Years post Degree unblemished experience as a Chemist in a Laboratory of a reputed Organization.

In addition, the prospective applicant should have thorough working knowledge and experience in the following:-

- Minimum three years as an In-charge in an ISO 17025 accredited Petroleum Laboratory of a reputed Organization.
- Represent Management Meetings, Technical Evaluation Committee Meetings, Technical Specification Committee Meetings, Procurement Committee Meetings and Audit & Management Committee Meetings etc.
- Evaluation and interpretation of analytical test results.
- Fluent in English and should have the computer literacy.
- **Thorough Knowledge in ERP/SAP System in generating lab reports, raising PRs & Pos relevant to laboratory is a must.**

Age limit : Below 45 years

Salary Scale : Rs. 188,475 – 5 x 2,735 : 10 x 3,385 – 236,000/-

Responsibilities of the post

- Management of performing sample collection, testing and issuing of test results as per International test methods – ASTM/IP/ISO/UOP, ISO 17025 for laboratory accreditation, ISO 8217 for Bunkering fuels, JIG specification for Aviation fuel, Issue 29, Ceypetco Import specifications and Ceypetco Marketing specifications.
- Issuing of product Quality Certificates for Gasoline, Gas oil, Jet A-1, Aviation Gasoline, Fuel, Oil, Kerosene, Naphtha and other petroleum products on time.
- Maintain reliability and repeatability of all testing equipment at required level.
- Manage, supervise and delegate tasks to laboratory personnel.
- Obtaining Laboratory Accreditation from Sri Lanka Accreditation Board and performing annual quality audits with the assistance of external auditors.
- Update laboratory with respect to modern technology and latest development.
- Update laboratory facilities as per the requirement of stake holders and recommendation of auditors.
- General administration work of laboratory personnel.
- Evaluation and interpretation of analytical test results.
- Preparation of overall budget.
- Training and job development of laboratory personnel.

Fringe Benefits:

- **Allowances: fuel, meal, terminal and attendance incentive etc.,**
- **Two months annual bonus & one month medical bonus**
- **Medical Insurance Cover**
- **Loan facilities**

The Company will contribute 15% of the salary towards the EPF whilst the employee will have to contribute 10% for the same. The Company will also contribute 3% of the salary towards the ETF. Selected candidate will be placed on probation for a period of three years from the date of assumption of duties.

Please email your CV along with the copies of Birth Certificate, Degree Certificate and/or Certificates of experience with names and addresses of two non-related referees to hrm@cpstl.lk to reach the Human Resource Manager on or before 24.05.2021.

Applications which are not comprehensive enough to verify above requirements will be rejected.

Deputy General Manager (Human Resource & Administration)
Ceylon Petroleum Storage Terminals Limited (CPSTL)
Kolonnawa, Wellampitiya.
Tel: 2572307