



DO YOU HAVE THE ABILITY TO POWER THE POSITION?

We are a subsidiary of Sri Lanka's leading private commercial bank HNB PLC, and a leader in the finance industry with an immaculate record of over 20 years, offering a diversified portfolio of financial services catering to a multitude of sectors through an integrated network of 60 Branches and 10 Service Centers spread across the island. We have been recognized and awarded as one of the Best Workplaces in Sri Lanka and Asia.

With the expansion of our operations, we are on the lookout for a talented and professional individual to join our organization.

ASSISTANT MANAGER - RECOVERY ANALYST

Key Responsibilities

- Analyzing branch level intended recovery plans with weekly, monthly achievements.
- Preparing monthly recovery reports to present at management meetings.
- Interpret and evaluate data quarterly, adhering to given guidelines and making comparative analyses.
- Maintenance monthly and annual overall recovery plan analyses.
- Excellent analytical and logical reasoning skills.
- Compile branch recovery report analysis of recovery declarations.
- Responsible for preparing company recovery plans with the help of branch recovery team and conducting review meetings monthly.
- Regular follow up of client base coming under assigned portfolio and generating relevant reports.
- Handle and coordinate the respective branch related legal cases with Head Office Recovery & Legal Division.

Attributes and Qualifications

- Age should be below 35 years
- Minimum 3 years' experience in research and recovery data analyzing along with 4 years' experience in collection and recovery.
- Full or part qualification in banking and finance Or diploma in credit administration from a recognized institution or any qualification related to recovery.
- Possess good presentation skills, problem solving and analytical skills.
- Excellent communication skill in all three languages will be an added advantage.
- Outstanding interpersonal skills and negotiation skills.
- Ability to work in a computerized office environment.
- Posses have a valid riding license.

If you are willing to take up the challenge, forward your resume via e-mail OR by post within 10 days of this advertisement along with the details of two non-related referees, to the address stated below or to hr@hnbfinance.lk

Senior Manager - Human Resources

HNB FINANCE PLC

No.168, Nawala Road, Nugegoda, Sri Lanka.

Tel: 0112 02 48 48/0113 18 487

Email: hr@hnbfinance.lk

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