

Environment and Social Management System Coordinator

Credit Review

The job holder will be responsible in Managing Environment and Social factors as per Environment and Social Risk Management (ESRM) policy, ESRM Manual and Environment and Social Management System (ESMS) process, which in turn will ensure sustainable growth in bank's own business activities and operations.

The Job

- Assist ESMS Manager for developing, reviewing and continuously improving ESRM policy / ESRM Manual / ESMS framework related formats, registers, check lists systems etc. as required by the bank / feedback of stakeholders, taking into account best practices, latest local and international norms / trends, changes in the business environment / regulatory requirements, necessities of stakeholders such as lenders, Direct Foreign Investors (DFIs) other investors etc.
- Provide operational guidance, interpretation, issue instructions and guidelines to respective staff
- Join business lines in customer visits of the bank / group at various stages of credit facility / transaction evaluation to identify relevant E & S risks, play leading role in providing guidance to manage, mitigate said risks as required by ESRM / ESMS framework
- Assist ESMS Manager on all ESRM / ESMS matters related to Bank's funding arrangements with international Donor agencies / DFIs / other investors and coordinate with respective internal functions such as Legal, Finance, Corporate Planning, Compliance, Corporate Sustainability, other units and Group companies
- Coordinate with business units, other functions and Group Companies to gather details, prepare periodic E & S risk assessments/ management monitoring reports, E & S performance reports and submit to IRMC, DFIs, investors etc. in a timely manner
- Monitor ESRM section of Loan Review Monitoring (LRM) / Audit reports, identify gaps/lapses highlighted therein (if any), maintaining records and follow up with business units (RMs) to ensure said lapses are rectified
- Manage Complaint Management system in relation to ESMS: Maintain proper records / register for issues, complaints and grievances related to ESMS aspects of the borrowers, lending exposures and escalate those to the respective officials / levels as per mechanism detailed in ESRM Manual.
- Ensure full compliance with all applicable E & S regulations with respect to the Bank's ESRM / ESMS framework
- Conduct / arrange training / briefing sessions at Business unit level for respective staff with ESMS Manager

The Person

- Be fully / part qualified in Banking and Finance or equivalent related qualification
- Qualifications related to lending /Credit Risk Management / E & S Risk Management will be an added advantage
- Possess at least 7 years of banking experience **including minimum 4 years of experience in credit/ lending and / or Credit Risk Management**
- Exposure to **Project lending, Re- Finance and ESMS** will be an added advantage
- Excellent communication skills

Please login to <https://www.ndbbank.com/careers> to apply on or before 13th June 2021

We will correspond only with the shortlisted applicants

“We are an equal opportunity employer”



Vice President,
Group Human Resources

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