



VACANCY



LANKA BUILDING MATERIALS CORPORATION LTD

STATE MINISTRY OF RURAL HOUSING AND CONSTRUCTION & BUILDING MATERIALS INDUSTRIES PROMOTION

Applications are invited from citizens of Sri Lanka for the following posts in Building Materials Corporation.

POST - **1. MANAGER - INTERNAL AUDITOR (Contract basis)**

Qualifications -

Bachelor's Degree in Accountancy/ Financial Management /Commerce which is recognized by the University Grants Commission of Sri Lanka.

OR

Having passed the Intermediate Examination of a recognized Professional Chartered Institute of which the subject area is relevant to the post

With

A minimum of One (01) year post qualifying experience in relevant field to the post after obtaining the qualification. Head of Internal Audit Division and responsible to the Chairman for all matters relating to the internal auditing, participate in the system of internal control of the financial operations, carry out continuous survey independent appraisal of financial operations, soundness adequacy of internal checking, detection of errors, fraud detection and accounting deficiencies, assist rectification of errors and preventive measures, special investigation, preliminary inquiries related to disciplinary matters. Submissions of reports to the chairman, maintenance of records, preparation of reports, guiding directing the subordinate staff and any other responsibility to facilitate the functioning.

Contract Salary of Rs. 60, 975/- (all inclusive)

Age - Age should be not less than 22 years and not more than 45 years.

POST - **2. MIDDLE MANAGER - LEGAL OFFICER (Contract Basis)**

Qualifications -

A Bachelor's Degree in Law (LLB) which is recognized by the University Grants Commission of Sri Lanka.

With

Attorney- at-Law

AND

A minimum of One (01) year post qualifying experience in relevant field to the post after obtaining the degree in Government Department/ Corporation/ Board or in a reputed mercantile establishment.

Taking responsibility for monitoring all legal affairs within their organization, handling both internal and external legal concerns and doing everything in their power to keep the institution out of legal trouble.

- Producing legal advice and supporting on the legal issues and the consultation.
- Drafting legal documents and appearing in the courts on behalf of the institution.
- Handling all legal works.

Contract Salary of Rs.60, 975/- (MM 1-1) (all inclusive)

Age - Age should be not less than 22 years and not more than 45 years.

General Conditions:

1. The applicant should be a citizen of Sri Lanka.
2. Applications from employees in the State Sector should be forwarded through the Heads of the Institutions.
3. Bio-Data with copies of Certificates and the names and addresses of two referees (Non-related with contact numbers) should be forwarded (on or before 30th July 2021)
4. After recruiting, performance will be measured with KPI.
5. Please indicate the post applied for on the top left-hand corner of the envelope. Applicants who are in the Government/Semi-government Sector should forward their applications through their Heads of the institutions and it is the responsibility of the applicant to ensure that the application is received on the due date.

CHAIRMAN
Lanka Building Materials Corporation Ltd
No.541, Sri Sangaraja Mawatha,
Colombo - 10.
Tel - 2326701/02