



# BRING YOUR [AMBITION] TO LIFE

## Senior Executive - Finance & Sourcing AIA Sri Lanka

We are looking for dynamic individual with a passion to further an advanced career in Finance function. The selected candidate will be responsible in implementing sourcing plans and tactics to effectively manage the assigned portfolio and associated activities.

### Job Accountabilities

- Handle Requests for Information (RFI), quotations (RFQ), proposals (RFP) and bidding processes and establish right supplier base for the Company by implementing appropriate vendor selection process
- Handle the purchasing agent/Commodity expert role by approving Purchase Requests ensuring procurements are in accordance with the sourcing policy
- Maximize the value and economic leverage in line with expense plan by coordinating with Sourcing Lead
- Evaluate current and potential suppliers based on the market research and perform cost & scenario analysis, benchmarking to identify sourcing opportunities
- Analyze and calculate costs of procurement and suggest methods to decrease expenditure
- Generate all required reports regarding the sourcing and spend analysis
- Establish and maintain rapport with all levels of supplier personnel and internal customers

### Job Specifications

- Degree or Advanced Diploma in Finance, IT, Engineering or Logistics Management
- Full Professional qualification in Accounting ( CIMA / ACCA)
- Minimum of four years' experience in a similar capacity
- Strong analytical skills
- Excellent written and verbal communication skills in English and strong Interpersonal skills

*If you are interested , click on the image to apply for the vacancy*



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BETTER LIVES