

Accounts Clerk For (Female)

Intell Solar Pvt Lid is one of the solar industry importer, distributor and installer. under supervision sustainable energy authority and CEB/ LECO in Sir Lanka. A vacancy is looking for a full time account clerk. A/L above qualifications Candidates experience should be.

- > Strategic ability to obtain bank loans.
- > Experience in maintaining accounting with Quick Book (software)
- > Ability to prepare salaries
- > Experience dealing with international and national level suppliers.
- > Capacity to job management capability.
- > Experience in preparing relevant files when subenitting quotation.
- > Manage marketing officers.
- > Maintaining and managing the files of customer records.
- > Ability to speak, work and write English.

EPF and ETF, Commissions are also available with incentives along with basic pay.

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