



JOIN THE
**FASTEST
GROWING BANK**

SENIOR BANKING ASSISTANT – CARD OPERATIONS

An exciting opportunity has opened in the Card Operations Department of Union Bank of Colombo PLC, for an individual who meets the below requirements.

Key Responsibilities

- To Support and coordinate with IT and all stakeholders ensuring projects are delivered on time.
- Conduct user acceptance testing (UAT) for online banking, Mobile banking Workflows Debit card and Credit cards systems.
- Thorough knowledge on CMS , Switch and Mobile banking platforms.
- Knowledge on VISA / Lanka Clear platforms in terms of system testing and operations.
- Preparing and review UAT scripts.
- Report system errors and follow up on rectifications
- Co-ordinate with branches and other departments related to Cards, UB Online and Credit Card and Workflow related queries
- Support new process implementation

Requirements

- Should possess at least 3 - 4 years' experience in Card operations related areas.
- Should possess full / part qualification in Banking or a relevant professional qualification.
- Thorough knowledge in payments / settlements and operational procedures.
- Ability to liaise with internal / external sources for trouble shooting.
- Excellent interpersonal and communication skills.
- Excellent time management, planning and organizing skills.

Rewards

An attractive remuneration package available for the right candidate with the staff loans benefits at concessionary interest rates.

Applications should be forwarded via email jobs@unionb.com with the names of two non-related referees on or before **23rd August 2021**. The email subject line must be stated **"Senior Banking Assistant – Card Operations"**. All applicable will be treated with strict confidence.

We will only correspond with the shortlisted applicants.



UNION BANK