

Data Entry Operator

SDC Surveying (Pvt) Ltd an outsourcing company based in Pannipitiya - Colombo. We are looking for talented professional to join our team as Data Entry Operator. Have you passed G. C. E Advanced Level? Please refer to the job advert for further information.

Skills / Qualifications:

- G. C. E. Advanced Level
- Preferred Age between 19 - 23
- Data Entry Skills, Typing, Confidentiality, Attention to Detail.

Personal Attributes and Skills:

- Should be Computer literate
- Practice of Internet use
- Excellent attention to detail
- Self-study & Self-Motivation skill
- Higher priority for **Colombo area** candidates

SDC SURVEYING (PVT) LTD

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