



MINISTRY OF TRADE
Sri Lanka Export Development
Board



RECRUITMENT FOR THE POST OF
DIRECTOR GENERAL

Applications are invited from applicants possessing following qualifications for the post of Director General (HM 2-2) in Sri Lanka Export Development Board established by the Sri Lanka Export Development Act No. 40 of 1979 functioning under the Ministry of Trade.

Qualifications

(a) For external applicants

- (i) A Bachelor's Degree recognized by the University Grants Commission, relevant to subjects, Marketing / International Relations / Economics / Commerce / Science / Agriculture / Business Administration

with

Post graduate qualifications in the relevant field

and

Should have a minimum of 20 years management level experience after obtaining the Bachelor's Degree of which 05 years should be of Senior Management Level Post in a Corporation, Statutory Board / Institute or Reputed Private Organization.

or

- (ii) Possessing a Bachelor's Degree recognized by the University Grants Commission, relevant to subjects, Marketing / International Relations / Economics / Commerce / Science / Agriculture / Business Administration

and

PhD Degree relevant to any field

and

Should have a minimum of 05 years service experience after obtaining the Bachelor's Degree which should be of a Senior Management Level in a Corporation / Statutory Board / Institute or a reputed private organization.

b) For Internal Applicants

Having completed a satisfactory service of 02 years in a Senior Management Level post (HM 2-1) in Sri Lanka Export Development Board

and

Should possess an experience in the efficient implementation of powers, duties and work of Sri Lanka Export Development Board and proper application and efficient management of human and other resources.

C) For Officers of Public Service

Since officers in Class One or above in Sri Lanka Administrative Service could be appointed on secondary basis to perform the powers, duties and work of Sri Lanka Export Development Board they could apply.

Salary Scale (HM 2-2) : Rs. 93,020/= 12 x 2,700 = Rs. 125,420/= (Per mensem) and Government approved allowances.

Age : Should not be less than 35 years and not over 55 years. The maximum age limit will not apply for internal applicants and candidates from State Departments, Corporations and Statutory Institutes.

Other qualifications :

- All applicants should be of Sri lankan citizens.
- Should be of sound mental and physical position to serve any part of the island.
- Should be of good moral character.

Other benefits entitled for the post

- ❖ A vehicle will be released for official duties as per Circular No. PED 1/2015/(i) dated 27.10.2016.
- ❖ Medical aid scheme of the Export Development Board
- ❖ Payments for unavailed medical leave
- ❖ Housing and distress loans under government approved relief interest rates.
- ❖ 10% from the employee and 15% from the Board for Employees Provident Fund and 3% from the Board for Employees Trust Fund.

Method of applying

If you have fulfilled the above qualifications you should duly perfect the application obtained from the Human Resources Management Division in the 05th Floor of Export Development Board or through the website **www.srilankabusiness.com** (under segment "announcements") should be sent by registered post to reach the following address on or before 28.01.2022.

Secretary,
Ministry of Trade,
L.H. Piyasena Building,
492, R.A. de Mel Mawatha,
Colombo 03.

The top left hand corner of the envelope containing the application should be marked as "Application for the post of Director General - Sri Lanka Export Development Board". Applications incomplete and received late will be rejected. Applicants from public service and internal applicants should send their applications through their heads of the institutes. Applicants are advised to send an additional copy of the application to the Secretary of the Ministry of Trade before the closing date of applications. Selection will be made through a formal interview.

Secretary,
Ministry of Trade,
492, R.A. de Mel Mawatha,
Colombo 03.

Telephone : 011 2110570

Date: 13.01.2022