



**OTS, AHEAD OPERATIONS
EASTERN UNIVERSITY, SRI LANKA**

VACANCY

**POST OF PROJECT ASSISTANT - (FULL TIME ON CONTRACT)
ELTA-ELSE FACULTY DEVELOPMENT**

The Operational Technical Secretariat (OTS) of the AHEAD Operations of the Eastern University, Sri Lanka will entertain applications from suitably qualified persons for the post of **Project Assistant** for the ELTA-ELSE Development Project for the **Faculty of Agriculture** under the World Bank funded AHEAD Grants up to **26.01.2022**.

The **Project Assistant** is appointed on full-time basis by the Director, OTS-AHEAD Operations, Eastern University, Sri Lanka. Initially the appointment will be made for a period of 06 months, and may be renewed based on performance.

1. QUALIFICATIONS:

Degree from a recognized University with at least one year experience in project management and budgeting

or

Minimum two passes in GCE (A/L) examination with at least five years experiences in project management and budgeting.

Preference will be given for those with fluency in English and IT.

2. REMUNERATION AND OTHER BENEFITS

A payment of Rs. 55,000 per month (fixed) with EPF and ETF shall be paid.

3. HOW TO APPLY

Interested candidates are requested to email the Curriculum Vitae, scanned copies of the relevant educational and professional qualifications (certified copies) and contact details by email to **secretary_ots@esn.ac.lk** on or before **26th January 2022**.

The post applied for should be denoted on the "Subject" lined of the email.

Applications which are not attached with supportive documents and applications received by OTS after the closing date will be rejected without intimation.

Note:

The OTS AHEAD Operations reserves the right to short list and interview only such applicants as the OTS may consider suitable for appointment.

**Director
OTS AHEAD Operations
Eastern University, Sri Lanka
12.01.2022**