

WE ARE HIRING

JOIN OUR TEAM



We believe in developing careers through varied exposures. It is in our aim to provide growth opportunities for the right talent. In this quest you now have the opportunity to benefit from internal opportunities to grow and contribute.

Junior Executive – Sales Support

Job Role:

- Preparing business gap analysis reports for decision making.
- Frontline coordinator to Manager – Sales Support to support distribution management.
- Preparing detail reports to drive distribution management team for business objectives.
- Coordinate & maintain the sales management system with IT department.
- Coordinate & ensure the smooth function in E platform (E quotations & E proposals)
- Preparing performance evaluation reports related to digitalization.
- Drive & support top performing sales force members to achieve business objectives.
- Drive & support sales force members in monthly sales competitions.
- Coordinate with relevant departments to finalize competition winners & rewards.

Job Pre-Requisites:

- 1-2 years of working experience in sales administration, sales coordination or sales support in life insurance or any other industry.
- Completion of A/L examination.
- Sound knowledge in MS Excel.
- Good communication skills in English.
- Ability to communicate in Tamil language will be an added advantage.
- Having insurance related professional qualifications will be an added advantage.

If you believe you are the right person we are looking for, forward your complete resume together with contact numbers and the names of two non-related referees to reach us within 10 days of this advertisement by email to hr@hnbassurance.com.
(State the position applied on the subject line)

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Place
To
Work.

SRI LANKA
2022