

# BUILD YOUR CAREER WITH CARGILLS BANK



## ASSISTANT MANAGER – FINANCE

### KEY RESPONSIBILITIES

- ✓ Responsible for the Bank's Financial Accounting, Monitoring and Reporting process
- ✓ Preparation of timely and accurate monthly financial reports in adherence to SLFRS, CBSL Guidelines, etc.
- ✓ Preparation of the monthly performance review and related reports for management meetings
- ✓ Preparation of interim financial statements for publication purposes
- ✓ Preparation of Annual financial statements and overall responsibility for coordinating and concluding the statutory audit and the Annual Report
- ✓ Maintaining the Bank's General Ledger and the chart of account including GL reconciliations
- ✓ Updating the relevant policy documentation on financial reporting and adherence to same

### EXPERIENCE & QUALIFICATIONS

- ✓ Full qualification in accounting such as ACA/CIMA/ACCA
- ✓ Minimum 2 years of post-qualification experience
- ✓ Exposure to audits of financial institutions would be a distinct advantage
- ✓ Attention to detail and a high degree of analytical and problem-solving skills
- ✓ High level of computer literacy
- ✓ Willingness to work long hours and ability meet strict deadlines
- ✓ Good time management skills and ability to prioritize
- ✓ Result oriented positive personality with excellent communication and presentation skills

Interested candidates are invited to forward their CVs to [career@cargillsbank.com](mailto:career@cargillsbank.com) mentioning the post applied for, in the subject line of the email on or before **15<sup>th</sup> November 2022**.

**Head of Human Resources**  
**Cargills Bank Limited**  
**No. 696, Galle Road, Colombo 03.**

Log in to: [www.cargillsbank.com](http://www.cargillsbank.com)

