



# Vacancy Notice

## Sri Lanka Atomic Energy Regulatory Council (Council)



### Ministry of Power and Energy

Applications are invited from citizens of Sri Lanka who possess the qualifications indicated below for the following post.

|                              |   |   |
|------------------------------|---|---|
| <b>Post</b>                  | : | <b>Director General (HM-2-3)</b>  |
| <b>Qualifications</b>        | : | A Special Degree or General Degree with a Class in Science / Engineering which is recognized by the U.G.C.<br>and<br>PhD Degree in Science / Engineering /Administration or Law.<br>and<br>At least 05 years' experience at Senior Managerial Level on Atomic Energy Regulatory Matters, Radiation Safety and Security, Administration or Law with a proven track record and management experience in a Corporation, Board or a reputed Mercantile Establishment after obtaining first degree.<br>or<br>A Special Degree or General Degree with a Class in Science /Engineering which is recognized by the U.G.C.<br>and<br>Postgraduate Degree in Science / Engineering /Administration or Law<br>and<br>At least 20 years' experience in Managerial Level out of which 05 years of experience should be at Senior Managerial Level on Atomic Energy Regulatory Matters, Radiation Safety and Security, Administration or Law with a proven track record in a Corporation, Board or a reputed Mercantile Establishment after obtaining first degree. |
| <b>Age</b>                   | : | Should not be less than 35 years and not more than 55 years on 30-10-2022.  |
| <b>Salary Scale</b>          | : | Rs. 98215/- 12 x 2700/-   |
| <b>Basic Salary</b>          | : | Rs.98215/- + COL  |
| <b>Method of Recruitment</b> | : | By a structured interview   |
| <b>Nature of Employment</b>  | : | Contract basis. First appointment will be for three-years and thereafter renewable as applicable based on Performance. Post is entitled for EPF and ETF   |
| <b>Job Description</b>       | : | Given in annex 01   |

Applications giving full biodata along with copies of certificates of educational qualifications and experience should be forwarded by registered post to the following address on or before 12-12-2022. Names, addresses and contact details of two non-related referees should also be given in the application. Name of the post should be written in bolt letters on the top left-hand corner of the envelope. Those who are employed in the State Sector/Corporation/ Statutory Boards should forward their applications through respective Heads of Institutions.

Chairman,  
Sri Lanka Atomic Energy Regulatory Council,  
977/18, Kandy Road, Bulugaha Junction,  
Kelaniya.

Tel : 011-2987860, 011-2987859, 011-2987857 , Web : [www.aerc.gov.lk](http://www.aerc.gov.lk)

**Annex-1**

#### Job Description

- Implementation of the Regulatory Programme as per provisions of the Act and, control of administrative and financial activities of the Council.
- Answerable and accountable as CEO for all assets, resources, operational management and financial functions of the Council.
- Participate in the Board Meetings as a non-voting member, submission of Board Papers, through Chairman, for decision making at Board meetings and communication of board decisions to the senior management of the Council for implementation.
- Advise the Board on policy matters.
- Decision making and implementation of the policies, plans, programs, projects of the Council.
- To administer and enforce the regulatory programme of the Council.
- To provide protection and security advice based on emergency response programme during and emergency situation.
- Preparation of the Annual Implementation Plan, Annual Financial Estimates, Annual Procurement Plan with inputs from the Members of the Senior Management Committee (SMC) based on the vision/mission/objectives/functions of the Council.
- Keep abreast with Government Circulars, Codes, Acts, Regulations, Guide Lines for Good Governance of Public Enterprises and any other documents of national and international relevance.
- Provide leadership to mobilize physical and human resources to produce results based plans, programs and projects of the Council.
- Liaise with the line Ministry and other national/international organizations such as Departments, Organizations and Universities etc.
- Maintain the discipline of employees and maintain employer-employee relationship for the sustainability of the organization.
- Cooperate and coordinate with relevant national and international bodies.
- Participation in Parliamentary Consultative Committees, Committee on Public Enterprises (COPE) and any other events where representation of the Council is required.
- Implement training programmes and carryout performance appraisal of staff.
- Participation of national and international programmes when council representation is required.