

DEPARTMENT OF SPORTS DEVELOPMENT Public Service Commission

Limited Recruitment to the Post of Head Quarter's Sports Officers in the Department of Sports Development – 2022

AS directed by the Public Service Commission, application are called from the Government Officers who have the qualifications for 11 (eleven) posts of Head Quarter's Sports Officer, in the Management Assistant Supra Grade (MN 07 - 2016) of Sports Officers' Combined Service in the Department of Sports Development.

01. Qualifications

1.1 Educational, Professional Qualifications and Experience.

I. Category I – Should be a Supervisory Management Assistant Technology Grade I Officer of Sports Officer's Combined Service in Department of Sports Development.

or

II. Category II – Should be a Supervisory Management Assistant Technology Grade II Officer of Sports Officers Combined Service in Department of Sports Development with 08 (eight) years active and satisfactory period of service.

or

III. Category III – Should be a Supervisory Management Assistant Technology Grade III Officer of Sports Officer's Combined Service in Department of Sports Development with 05 (five) years active and satisfactory period of service and should have obtain a sports or management related degree from a university recognized by the University Grants Commission.

N.B. –

- Only in the case of non-availability of qualified officers according to the provision provided in the service minutes, applications of the officers who have completed a 5 year service period as at 26.09.2021 in the post of Sports Officer Grade II, and obtained qualifications mentioned in the service minutes will be considered, on the basis of service requirement.
- According to the category applied, the marking format for the service experience is in the descriptive marking scheme.

1.2 Physical Qualifications : Candidates should be of sound physical and mental condition to serve in any part of the island.

1.3 Other Qualifications :

I. Post should have been confirmed.

II. Candidate should not have been punished on disciplinary grounds in terms of Public Service Commission Circular No. 01/2020.

III. Should have passed the required efficiency bar examinations.

a. For Grade III Sports Coach should have passed the first efficiency bar examination within 03 years from the recruitment.

b. For Grade II Sports Coach should have passed the second efficiency bar examination within 03 years from the promotion of the relevant Grade.

c. For Grade I Sports Coach should have passed the third efficiency bar examination within 03 years from the promotion of the relevant Grade.

IV. Should have obtained language proficiency at required level.

V. Should have completed all the qualifications required to the post **as at the date of calling applications.**

02. Age Limit : Not relevant

03. This post carries the salary scale of Rs. 41,580 – 11x775 – 18x1030 – Rs. 68,425 (MN 07–2016) according to the schedule I of the Public Administration Circular No. 03/2016 of 25.02.2016 and salaries are paid according to the provisions in the schedule II thereof. In addition to this you are entitled to the other allowances paid by the Government, from time to time to the Public Officers.

04. Recruitment Procedure :

Candidates, who have Completed qualifications as stated in the notice, will be recruited according to the sequence of total marks in the descriptive marking scheme obtained at the competency evaluation interview, which will be conducted by an Interview Board appointed by the Public Service Commission.

Descriptive Marking Scheme

		<i>Maximum Marks</i>
01.	<p>Additional Service Experience</p> <p>I. Marks will be given for the candidates who have applied the category I of 1.1 for the total service period in Grade I and/or Grade II as given below.</p> <p>(a) For the active and satisfactory service period in the post of Sports Coach Grade I - 05 Marks per each year</p> <p>(b) For the active and satisfactory service period in the post of Sports Coach Grade II, in addition to the active and satisfactory 08 years as Grade II Sports Coach - 03 Marks per each year</p> <p>II. For the candidates who have applied under category II in the 1.1 of the above</p> <p>(a) For the active and satisfactory service period in the post of Sports Coach Grade II in addition to the active and satisfactory 08 years as Grade II Sports Coach - 03 Marks per each year</p> <p>III. For the candidates who have applied under category II, under the note in the 1.1 of the above</p> <p>(a) For the active and satisfactory service period in the post of Sports Coach Grade II in addition to the active and satisfactory 05 years as Grade II Sports Coach - 03 Marks per each year</p> <p>IV. For the candidates who have not fulfilled their active and satisfactory 08 years' service in the Grade II and apply under the category III</p> <p>(a) 03 Marks for the each year with active and satisfactory service in the Grade II</p> <p>(b) For the satisfactory service period in Grade III, in addition to the active and satisfactory 05 years as a Sport Coach. - 01 Mark per each year</p> <p>V. For candidates those who are presently in the Grade III and applied under category III active and satisfactory 05 years' service in the post of Sports Coach Grade III.</p> <p>(a) For the satisfactory in Grade III, in addition to the active and satisfactory 05 years as a Sport Coach. - 01 Mark per each year</p>	30
02.	<p>Additional Educational Qualifications</p> <p>Courses followed under Sports Administration or Management.</p> <p>(i). Local/International Post Graduate Degree in Sports Science/Sports Management/ Management/ Administration/Sports Administration (Masters/Management Level) - 25 Marks</p> <p>(ii). Local/International Degree in Sports Science/Sports Management/ Management/ Administration/Sports Administration - 20 Marks</p> <p>(iii). Higher Diploma (Local/International) - 15 Marks</p> <p>1. One year or more - 15 Marks</p> <p>2. Six months or more - 10 Marks</p> <p>3. Two weeks or more - 07 Marks</p> <p>4. Less than 02 weeks and more than 02 days - 03 Marks</p>	25

	<p>(iv). Higher Education Diploma (Local/International)</p> <p>1. Within 06 months or 03 months (6 months < 3 months) - 07 Marks</p> <p>2. Less than 03 months and more than 02 weeks - 04 Marks</p> <p>3. Less than 02 weeks and more than 02 days - 02 Marks</p> <p>* Marks will be given for only one maximum qualification.</p> <p>* Marks will not be given for Courses/Degrees considered for the recruitment or for the basic qualifications required for this promotion. All the above qualifications should be obtained from a university recognized by the University Grant Commission or Government Training Institution or from a Foreign Training Institution recognized by the Government of Sri Lanka.</p> <p>* When giving marks for half-time / Part time courses, marks will be given considering it as a course covering 1500 academic hours of a full time one-year course.</p> <p>* Documents must be submitted for the conformation.</p>																													
03.	<p>Special Skills exposed in the posts of Sports Officer and Sports Coach</p> <p>I. Creating Sportsmen/Sportswomen – International Level (Olympic Games, World Championships, Paralympic Games, Commonwealth Games, Asian Games, South Asian Games)</p> <p>Individual Games (Junior/Senior)</p> <table data-bbox="341 1055 778 1171"> <tr><td>1st Place</td><td>10 Marks</td></tr> <tr><td>2nd Place</td><td>08 Marks</td></tr> <tr><td>3rd Place</td><td>06 Marks</td></tr> <tr><td>For the participation</td><td>04 Marks</td></tr> </table> <p>Team Events (Junior/Senior)</p> <table data-bbox="341 1229 778 1346"> <tr><td>1st Place</td><td>10 Marks</td></tr> <tr><td>2nd Place</td><td>08 Marks</td></tr> <tr><td>3rd Place</td><td>06 Marks</td></tr> <tr><td>For the participation</td><td>04 Marks</td></tr> </table> <p>II. National Level (National Sports Competition, Sports Associations and Federations, National Championships))</p> <p>Individual Games</p> <table data-bbox="341 1494 778 1579"> <tr><td>1st Place</td><td>06 Marks</td></tr> <tr><td>2nd Place</td><td>04 Marks</td></tr> <tr><td>3rd Place</td><td>02 Marks</td></tr> </table> <p>Team Events</p> <table data-bbox="341 1637 778 1722"> <tr><td>1st Place</td><td>04 Marks</td></tr> <tr><td>2nd Place</td><td>03 Marks</td></tr> <tr><td>3rd Place</td><td>02 Marks</td></tr> </table> <p>* For these achievements, contribution of the applicants should be confirmed by a letter of the sportsman/ sportswoman along with the certified copy of the relevant certificate.</p> <p>Performing as a committee member in organizing various sports development programmes other than competitions (03 Marks)</p> <p>(Documents should be provided for the confirmation) (Maximum 03 marks, 01 mark per each occasion)</p>	1st Place	10 Marks	2nd Place	08 Marks	3rd Place	06 Marks	For the participation	04 Marks	1st Place	10 Marks	2nd Place	08 Marks	3rd Place	06 Marks	For the participation	04 Marks	1st Place	06 Marks	2nd Place	04 Marks	3rd Place	02 Marks	1st Place	04 Marks	2nd Place	03 Marks	3rd Place	02 Marks	
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	<p>Forming and implementation of special projects for the development of sports (Confirmations of the Head of the Institution should be submitted for vindication.) (Maximum 03 marks, 01 mark per each project) (03 marks)</p> <p>Contribution made to co-ordination activities in Sports Federations/Associations (Confirmations of the Head of the Institution should be submitted for vindication.) (Maximum 02 marks, 01 mark per each occasion) (02 marks)</p> <p>Acting as a visiting lecturer in a Government Institution which conduct courses related to the subject of sports. (Maximum 06 marks, 02 mark per each course) (06 marks)</p> <p>For commendation certificates obtained by G230 B format (02 marks per each certificate)</p>																	
04.	<p>Additional Service Experience</p> <p>Sports Coaching (Marks will be given for holding posts below, in a National Pool)</p> <table> <tr> <td>Head Coach</td> <td>10 Marks</td> </tr> <tr> <td>Assistant Coach</td> <td>08 Marks</td> </tr> <tr> <td>Trainer</td> <td>06 Marks</td> </tr> <tr> <td>Event Coach</td> <td>04 Marks</td> </tr> </table> <p>Judging matches/tournaments</p> <table> <tr> <td>International</td> <td>05 Marks</td> </tr> <tr> <td>National</td> <td>03 Marks</td> </tr> </table> <p>Additional experience in events organizing</p> <table> <tr> <td>International</td> <td>04 Marks</td> </tr> <tr> <td>National</td> <td>03 Marks (Maximum 06 marks)</td> </tr> </table> <p>(Certified written documents should be submitted.)</p> <p>For being worked as a District Sports Coordinating Officer (Maximum 10 marks, 01 mark per each year)</p>	Head Coach	10 Marks	Assistant Coach	08 Marks	Trainer	06 Marks	Event Coach	04 Marks	International	05 Marks	National	03 Marks	International	04 Marks	National	03 Marks (Maximum 06 marks)	20
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05.	<p>Attitudes shown at the interview</p> <table> <tr> <td>Leadership</td> <td>02 Marks</td> </tr> <tr> <td>Personality</td> <td>02 Marks</td> </tr> <tr> <td>Communication</td> <td>01 Marks</td> </tr> </table>	Leadership	02 Marks	Personality	02 Marks	Communication	01 Marks	05										
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	Total	100																

N.B.- Certificate / qualifications submitted for the recruitment to the post in Sports Officers combined service will not be considered again for giving marks.

05. Service Conditions

5.1 All the recruitments are subjected to conditions of the procedural rules and regulations of the Public Service Commission, which was published in the *Extra Ordinary Gazette* No. 1589/30 of 20.02.2009 and the regulations in the Establishment Code.

06. Candidates should submit their applications prepared according to the specimen format appearing at the end of this notice, by registered post on or before **25.11.2022** to the Director General, Department of Sports Development, No. 09 Philip Gunewardene Mawatha, Colombo 07. On the top left hand corner of the envelope, should bear the legend "Limited recruitment to the post of Head Quarters Sports Officer – 2022". The applicant should be duly completed. Delayed Applications will be rejected without notice. Complaints to the effect that any application or a related document have been lost in the post/ in transits will not be entertained. The applicant may bear the risk of delaying to send application up to dead line on their own . Receipt of the applications will not be acknowledged.
07. If it is found that any information furnished by the applicant is false, or that he/she has deliberately suppressed any important fact, information or is proved to be inconvenient for service at any time during the Service he/she will be dismissed from the service.
08. Procedural Regulations of the Public Service Commission, Circulars and regulations issued from time to time regarding Public Service, Service Minutes of the Sports Officers' Combined Service in the Department of Sports Development and amendments issued thereto from time to time will be applicable for this post.
09. Any matter not mentioned in this *Gazette* notification should be dealt with the final decision of the Public Service Commission and the Public Service Commission will reach a final decision as regards filling of vacancies or not filling vacancies or filling a portion of vacancies. In case of any ambiguity or inconsistency between the English, Sinhalese and Tamil text, Sinhala text will prevail.

By the Order of the Public Service Commission,

DR. AMAL HARSHA DE SILVA,
Secretary,

Ministry of Sports and Youth Affairs,
No. 09,
Philip Gunawardane Mawatha,
Colombo 07.