



Are you driven by ambitious goals for your future?

Seylan Bank, one of the most progressive banks in the country, is seeking a competent and forward thinking person to fill the following vacancy. This is your opportunity to join our dynamic team and move towards your career goals.

Officer – Treasury Back Office

Job Responsibilities

- Be responsible for the smooth functioning of the Treasury Back Office, facilitating payments, confirmation/re-confirmation, payment follow-up and reconciliation of all treasury transactions.
- Supervision of independent accounting for treasury transactions, such as forex, money market, government securities, other fixed income securities, gold, equity etc.
- Ensure allocation and adequacy of securities on account of repo/reverse repo transactions.
- Ensure timely reporting of all regulatory reports, price quotes, management reports etc.
- Ensure timely updating of FX rates on core-banking system, corporate web-site etc.
- Maintaining treasury investment portfolios ensuring accuracy of holdings, pricing etc.
- Coordinate with the external auditors.
- Be responsible for recording of treasury transactional data and records and ensure its accuracy. (this includes obtaining all related documentation for treasury transactions)

The Person

- Minimum 5 years experience in Banking with an exposure to Treasury Operations.
- Should possess Operations Certificate offered by the Financial Market Association (Association Cambiste Internationale – ACI), or Certificate in Treasury and Foreign Exchange Operations offered by the Center for Banking Studies of the Central Bank of Sri Lanka, or the Diploma in Treasury and Risk Management offered by the Institute of Bankers of Sri Lanka,
- Strong analytical, interpersonal and supervisory skills.
- Strong knowledge in Treasury / Swift Systems /Accounting and MS office.
- Strong communication skills and a team player contributing positively to achieve organizational objectives.

Applicants are invited to log on to www.seylan.lk and upload the updated CV along with a recent photograph, or email the CV to careers@seylan.lk within 7 days of this advertisement.

Jayantha Amarasinghe - DGM Human Resources