

# Recovery Officer

We seek a results-oriented dynamic individual with a high degree of motivation, excellent communication and ability to work independently. The ideal candidate must be a qualified & talented individual with a can-do attitude, having a sound understanding of the subject matter to make comprehensive decisions, the ability to work as part of a team and possess the determination to succeed in a challenging environment.

## Job Profile

- Achieve assigned monthly recovery and collection targets
- Handling inquiries of customers
- Regular customer visits and collect overdue payments
- Plan course of action to recover outstanding payments
- Locate and contact debtors to inquire of their payment status
- Negotiate payoff deadlines or payment plans

Rewards and remuneration commensurate with qualifications, competencies and ability with a well-defined career path await those with ambition, motivation and a willingness to perform.

Please e-mail your CV together with contact details of two non-related referees indicating the position applied/ preferred location in the "Subject" line and e-mail to



[careers@cdb.lk](mailto:careers@cdb.lk)

## Qualifications

- Should be below 25 years
- Should have 3 passes at the G.C.E A/L Examination
- Should have a valid Driving License (Having a motorbike will be an added advantage)
- School leavers are encouraged to apply

## Benefits

- Very attractive remuneration package with incentive based rewards
- On the job training and career guidance
- Ability to grow in a fast growing company



**Citizens Development Business Finance PLC**

**HOTLINE 0117 388 388**

**CDB** 

*Your Friend*

[www.cdb.lk](http://www.cdb.lk)