



Food and Agriculture Organization of the United Nations

VACANCY ANNOUNCEMENT

Achieving food security for all is at the heart of FAO's efforts – to make sure people have regular access to enough high-quality food to lead active, healthy lives. Our three main goals are: the eradication of hunger, food insecurity and malnutrition; the elimination of poverty and the driving forward of economic and social progress for all; and, the sustainable management and utilization of natural resources, including land, water, air, climate and genetic resources for the benefit of present and future generations.

Job Title :	Assistant FAO Representative (Programme)
Duty Station :	Colombo
Duration :	1 year with the possibility of extension
Remuneration :	N-2

The Food and Agriculture Organization of the United Nations (FAO) contributes to the achievement of the 2030 Agenda through FAO's Strategic Framework by supporting the transformation to MORE efficient, inclusive, resilient and sustainable agri-food systems, for better production, better nutrition, a better environment, and a better life, leaving no one behind.

The main aim of the FAO country offices, which are headed by an FAO Representative, is to assist governments to develop policies, programmes and projects to achieve food security and to reduce hunger and malnutrition, to help develop the agricultural, fisheries and forestry sectors, and to use their environmental and natural resources in a sustainable manner.

The position is located in the FAO Representation in Colombo, Sri Lanka.

Tasks and responsibilities

- Liaises and assists government authorities and local, national and international institutions in the areas of FAO's activities in the country and with other UN agencies. He/she may represent FAO at interagency meetings as required.
- Promotes the image of FAO through advocacy of the Organization's mandate, programmes, national priorities and activities including development and maintenance of communication tools such as website, press releases and publications, and support the implementation of FAO's regulatory framework (Codex Alimentarius, Code of Conduct for Responsible Fisheries, Safe Use of Pesticides, etc.) in the country.
- Coordinates the collection, consolidation and maintenance of country data on food, crops, livestock, forestry and fisheries including information on external aid in FAO's corporate systems and monitor changes in national policies affecting the agricultural sector.
- Participates in producing technical, economic and policy studies as required and developing country level development frameworks such as the Country Programming Framework (CPF) and United Nations Sustainable Development Cooperation Framework (UNSDCF).
- Participates in the identification, formulation and preparation of programme and project proposals and monitor and review the status of programme/project implementation to ensure that all operational activities are carried out in line with the work plan and the project document; identifies inconsistencies and delays and, when necessary, propose corrective measures to overcome operational constraints.
- Briefs, trains and supervises lower grade level programme staff regarding all aspects of the job. Ensures adherence to procedures and work requirements and accuracy and diligence of the work provided.
- Performs other duties as required.

How to Apply

To view the detailed Terms of Reference and to apply, visit the FAO Sri Lanka website at the following link <http://www.fao.org/srilanka/fao-in-sri-lanka/employment/en/> and create an online profile through the FAO Career Portal to submit your application. Only applications received online will be considered. Candidates are requested to attach a letter of motivation to the online profile. Vacancies will be removed from the recruitment portal at 23:59 Central European Time (CET) on the closing date for applications. We encourage applicants to submit the application well before the deadline. If you need assistance, or have queries, please contact : Careers@fao.org.