

TRAINEE DOCUMENTATION ASSISTANT

A market leader in the footwear industry and a pioneer establishment in a diversified business conglomerate invites applications from dedicated, qualified, self-motivated and dynamic individual for the above position.

CANDIDATE PROFILE

- Age between 20 – 25 Years.
- Sound knowledge in pharmaceutical products will be an added advantage.
- Prior work experience in similar capacity.
- Excellent IT literacy.
- Excellent verbal and written communication skills in both Sinhala and English languages.
- Excellent interpersonal skills.
- Ability to work in a challenging environment.
- Residents in Colombo and suburbs are preferred.

Salary: Negotiable based on performance, skills and qualifications.

Please forward your CV within 7 days of this advertisement mentioning the position applied on the subject line of the email with details of two non-related referees along with your passport size photograph to careers@samsoncorporates.com

SAMSON GROUP CORPORATE SERVICES (PVT) LTD

The Assistant General Manager – Group Human Resources.

Head Office: No: 110,
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DSI Samson
group

WELCOMING POSSIBILITIES