



EXECUTIVE OFFICER - COMPLIANCE

The Job

- Prepare suitable scope documents/mechanisms required for compliance assessments of business/service units.
- Conduct periodic/adhoc compliance assessments and submit reports to the Line Manager on the findings with recommendations for corrective actions.
- Monitor the regulatory reporting aspect of the business/support functions including both timeliness and the accuracy. Submit reports on the findings together with appropriate recommendations.
- Assist the business/service units in implementing the recommendations made subsequent to Compliance Audits/ monitoring activities.
- Involve in compliance awareness activities initiated by the Department by conducting sessions, preparation of training materials/ e-flyers/e-certification contents etc.
- Assist the Line Management in providing need based solutions to business/service units pertaining to regulatory compliance.
- Liaise with respective departments/ units of the bank to ensure FATCA compliance.

The Person

- Minimum 6 - 7 years of experience in Banking with exposure to Auditing/ Finance and Compliance
- Full / part professional qualification in Accountancy.
- Strong analytical and interpretational skills
- High standard of computer literacy
- Excellent communication skills in English both verbal and written.
- Professional qualification in GRC will be an added advantage.

Applicants are invited to log on to www.seylan.lk and upload the updated CV along with a recently taken photograph or forward the CV to careers@seylan.lk within 07 days of this advertisement.

**Deputy General Manager - Human Resources
Seylan Bank PLC**



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Brand Finance Rating : 'A+'; Fitch Rating: A-(lka), Co.Reg. No : PQ9

v Bank is a licensed commercial bank supervised by the Central Bank of Sri Lanka.

SEYLAN
BANK PLC

The bank with a heart