



# PRONTO

We keep improving to serve you better

JOIN US FOR REWARDING CAREER WITH US

## Management Trainee

*As the Management Trainee, you are supposed to cover and gain overall Process knowledge of a Logistic company. You will be working with a team of experienced professionals in Logistic Industry and will pave your way for a mutually beneficial career within the Company*

*Transnational Group of Companies is essentially in the business of providing innovative, value -added quality logistics solutions to our customers. We are playing a significant role in supporting the banking industry in the Asia Pacific Region. Starting out as a general courier service company in Singapore, we grew and diversified into other areas of business activities such as Records Management, Mailroom Management, Distribution Management, Supply Chain Management and Cash Management all of which leverages on its core competence of delivering an effective logistical solution. The Group, its subsidiaries and associate companies currently operate and maintain offices in Singapore, Indonesia, Malaysia, Hong Kong, China, Taiwan, and Sri Lanka*

### Job Role

- ✚ Support to Logistic and operational process of the company
- ✚ Coordinate with all the Departments and Branches to ensure the effectiveness of the operational process of the company
- ✚ Assisting with quality control and operational safety measures

### Requirements

- ✚ A Degree or Professional qualification related to the logistic Management from a recognized institute
- ✚ Internship experience would be an added advantage

### General

- ✚ Be a team player with the ability to work independently with minimum supervision
- ✚ Be prepared to work in shifts and be willing to work in any part of the island
- ✚ Possess a good communication skill both English and Sinhala (spoken & written). Proficiency in the Tamil language will be an added advantage
- ✚ Proficiency in computer skills including MS Excel, Word, & Power Point, and analytical skills

Candidates are invited to send their detailed CVs to [careerssl@transnational-grp.com](mailto:careerssl@transnational-grp.com) or by post with the contact details of two non-related referees, to reach us within 7 days of this advertisement. Please mention the post applied on the top left corner of the envelope or in the subject line of the e-mail

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