

Since 1964



## INSTITUTE OF BANKERS OF SRI LANKA

(Established under the Institute of Bankers of Sri Lanka (Incorporation) Act No. 28 of 1979 and managed by a Governing Board representing the Central Bank of Sri Lanka, Licensed Banks, Fellows and Associates of the IBSL)

*The IBSL which has been in operation for last 58 years, is a statutory body established to provide training & qualifications to bankers. Its operations involve in conducting lectures, workshops, seminars and other programmes for enhance knowledge and skills. Opportunities are available for young, energetic, qualified, motivated and experienced individuals to join IBSL staff.*

## Management Assistant II (MEP Technician)

### Job Responsibilities

- ▶ Responsible for the operations and maintenance of all the Electrical, Mechanical and Plumbing Systems
- ▶ Regular inspection and checking of the Power Distribution Systems, Generators, Central AC Plants, Firefighting and Protection Systems, PABX, CCTV, PA, Booster Pump Room, Electrical Appliances, Auditorium Lighting & Sound Systems etc.
- ▶ Any other relevant work required by the IBSL

### Qualification & Experience

- ▶ NVQ 4 in Electrical, Mechanical or Air-conditioning obtained from a reputed Technical /Vocational Institution by NAITA/TVEC or
- ▶ NVQ 3 in Electrical, mechanical or Air-conditioning obtained from a reputed Technical /Vocational Institution by NAITA/TVEC 4 with minimum 3 Years' experience in similar ▶ capacity.

### Other attributes

- ▶ Competency in English and other Languages (written and spoken)
- ▶ Ability to work in a computerized environment
- ▶ Very good public relations and leadership skills
- ▶ below 27 years of age at the time of applying

### Remuneration Package

Attractive Salary with Annual Increment, Annual Bonus, Free Medical Insurance Package for the Family

**If you are the right candidate, please e-mail your CV within 14 days of this advertisement to [hr@ibsl.lk](mailto:hr@ibsl.lk) Please indicate the post applying in the subject line of the e-mail**

**Director - Administration & HR  
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