

VACANCY

INTERNSHIP SALES ADMINISTRATIVE DEPARTMENT



Career Opportunities at our Food Company

"Edinburgh" has run up to be one of the best food manufacturers in the business. We personify our business, try to be different and aim at greater heights to offer the best quality food products to our clientele by adopting BRC, ISO 22000, ISO 9001, HACCP & GMP management standards. We are young and reviving combined with maturity that comes with more than four decades of market presence.

We are looking for energetic and enthusiastic individuals who are willing to undergo in a limited time frame in the following area.

Requirements:

INTERNSHIP IN SALES ADMINISTRATIVE DEPARTMENT

- Having a sound knowledge on Microsoft office packages.
- Good command of English.
- Currently following a degree or a professional qualification will be an added advantage.
- Ability to work within a team of different backgrounds.
- Excellent oral & written communication skills with an outgoing personality.
- Analytical knowledge & skill.

Age:

- Between 19 to 25 years.

Candidates residing in Rajagiriya area are encouraged to apply. The successful candidates would be offered an opportunity to get intensive training and exposure with an allowance.

Please forward your resume mentioning the post applied for in the subject line with details of two non related referees to reach us within 14 days of this advertisement to **careers@edinborough.lk**



HRM | Edinburgh Products (Pvt) Ltd. |
No.12, New Kolonnawa Road, Moragasmulla, Rajagiriya.
Tel: 0117 326 326 Fax: 0114 617 655
E-mail: careers@edinborough.lk
Web: www.edinburgh.lk