



LAKE HOUSE

The Associated Newspapers of Ceylon Limited (ANCL), widely known as Lake House, is the home and heart of print media in Sri Lanka

VACANCY

Assistant Storekeeper

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Lake House is looking for talented and dynamic individuals who possess the following qualifications and requirements to fill the above vacancy in the Stores Department

QUALIFICATIONS / REQUIREMENTS

Should have passed the G.C.E. (O/L) examination
Certificate in Stores Management will be an added advantage

DUTIES / RESPONSIBILITIES

Maintain accurate records in the computerized stock management system and implement proper inventory controls
Overall supervision of the Stores operation
Ensure the stores area is neat & clean at any time
Communicate with other departments in order to receive or transmit any information

Age : Below 40 years

An attractive and negotiable remuneration package commensurate with the qualifications and experience will be offered to the selected candidate.

Send your CV with two non-related referees within 7 working days of this advertisement stating the position on the top left hand corner of the envelope or e-mail your CV to the following e-mail address with the position applied for in the subject line.

**Head of
Human Capital
The Associated Newspapers
of Ceylon Ltd
No. 35, D.R. Wijewardene
Mawatha, Colombo 10
hc@lakehouse.lk**