

WE ARE HIRING

JOIN OUR TEAM



We believe in developing careers through varied exposures. It is in our aim to provide growth opportunities for the right talent. In this quest you now have the opportunity to benefit from internal opportunities to grow and contribute.

Manager – Procurement

Job Role:

- Develop and implement procurement strategies that align with our business objectives and support corporate growth plans.
- Establish and maintain strong relationships with suppliers, negotiating contracts and agreements that deliver optimal value for our business.
- Oversee the procurement process from end to end, ensuring compliance with procurement policies, procedures, and best practices.
- Experience in Leading and managing a team of procurement professionals, providing guidance and support to ensure the team is working effectively and efficiently and delivering results under tight timelines
- Work closely with cross-functional teams, including IT, Marketing, finance, operations, and sales, to ensure procurement decisions align with business needs and priorities.
- Continuously evaluate and improve our procurement processes and procedures to drive operational excellence and cost savings.
- Monitor market trends and industry developments, identifying opportunities to leverage new technologies and innovations to enhance our procurement operations.
- Accountability for daily, weekly, and monthly reporting on main events and KPI results & analysis to management.

Job Pre-Requisites:

- Should possess an MSc. Or a Degree in Supply Chain / Logistic Management from a recognized university.
- Professional qualification from the Institute of Supply and Materials Management (ISMM) will be advantageous.
- A minimum of 4 to 5 years of experience in procurement management.
- Thorough understanding of procuring IT services and Premises maintenance services in the service sector.
- Excellent interpersonal and communication skills.
- Highly Conversant with MS Office package.
- Strong decision-making and negotiation skills.

If you believe you are the right person we are looking for, forward your complete resume together with contact numbers and the names of two non-related referees to reach us within 10 days of this advertisement by email to hr@hnbassurance.com. (State the position applied on the subject line)

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SRI LANKA
2022