

WE ARE

HIRING

JOIN OUR TEAM

WE ARE LOOKING FOR AN ASSOCIATE PROJECT MANAGER

Responsibilities,

- Collaborate with project stakeholders to identify project requirements and objectives
- Define project scope, goals, and deliverables in collaboration with senior management and stakeholders
- Develop detailed project plans and schedules, track progress, and provide regular status updates
- Work closely with project team members to ensure that project deliverables are completed on time and to the required standard
- Perform business analysis tasks such as requirements gathering, process mapping, and stakeholder analysis
- Identify opportunities for process improvement and suggest solutions that align with business objectives
- Develop and maintain strong working relationships with key stakeholders, including internal teams and external vendors

Requirements,

- Bachelor's degree in Computer Science, Information technology, Business Administration, or a related field
- At least one year of experience as a business analyst/ junior project manager, preferably in an IT environment
- Strong business analysis skills, including requirements gathering, process mapping, and stakeholder analysis
- Experience with project management tools such as Microsoft Project, Jira, and Azure DevOps
- Strong communication skills, both written and verbal, with the ability to communicate technical information to non-technical stakeholders
- Ability to work independently and as part of a team in a fast-paced environment
- Familiarity with agile methodologies such as Scrum or Kanban is a plus



TreinetiC (Pvt) Ltd is an award-winning software product engineering company which provides services to USA, Sweden and New Zealand. We are looking forward to enhance our talented team with highly motivated result-oriented individual.

Send your CVs to:

careers@treinetic.com

Tell: 0771855095 (Ashen)

Name your CV with your Name & the position of applying (ex: YourName_APM.pdf)

TreinetiC(Pvt) Ltd

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