



# AMERICAN EMBASSY, COLOMBO

## Electrician (Female/Male)

*We encourage both women and men to apply for this position. The United States Embassy seeks a diverse workforce with equal opportunity for all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. Your humanity and kindness are of paramount importance. Your ability to do your job better than anyone in Sri Lanka is what we are concerned with. Not your sexual, religious, and political preferences.*

The incumbent reports directly to the Building Engineering Supervisor in the Facility Management office. The position holder will be employed as an Electrical Technician to accomplish skilled maintenance and repair work at the journeyman electrician level, to International Building Code standards, throughout all facilities on the Embassy to include office buildings, grounds, out buildings, ancillary structures, and residential owned/leased properties.

**The work schedule for this position is: Full time – 40 hours per week.**

**The monthly gross salary for this position will be USD \$ 464.16**

[LE Staff salaries are denominated in U.S. Dollars and will be paid in Sri Lankan Rupee at the going rate of exchange each pay period. The official exchange rate for March 13, 2023, is 1 USD = 325.00 LKR. This is a temporary revision and should not be assumed as an acquired right]

### Qualifications Required:

- 1. Education** - Completion of G.C.E. Ordinary Level (Candidate must have passed 6 subjects including Mathematics, and possess distinctions or credits for at least 3 subject) is required and/or completion of vocational training program from an accredited institute recognized as producing journeyman level technicians with specialization in the Electrical field is required. The Incumbent will have completed courses of study covering the principles of AC and DC circuitry, power distribution, control wiring, circuit ampacity and safe wiring practices for office and residential buildings, use of diagnostic equipment and electrical meters, and commercial wiring standards including power generation and distribution. *(Must attach copies of relevant educational certificate/s).*
- 2. Prior Work Experience** - A minimum of three (3) years' experience journey-level experience in the repair and maintenance of electrical equipment and systems, power generation and electrical distribution systems, grounding, and control circuitry. This experience should also include a minimum of two (2) years work experience on similar sized equipment configurations and systems with an increased level of complex work requirements. Use and implementation of IBC standards, building, electrical, mechanical, and fire safety codes in the execution of projects. *(Must attach copies of relevant service/work experience certificates).*
- 3. Language Proficiency** - Level II (Limited knowledge) English Reading/Writing/Speaking is required *(This will be tested)*  
Level III (Good working knowledge) Sinhala and/or Tamil Reading/Writing/Speaking is required.
- 4. Job Knowledge** -
  - Maintenance and repair of power and lighting circuits associated with switchboards and control gear in single-phase and polyphase systems.
  - Minor component replacement and repairs of motors, generators, controls, and recording instruments.
  - Electrical testing procedure in circuitry and control devices to monitor, diagnose faults, determine continuity, insulation resistance, impedance and capacity levels, all in accordance with United States host country regulations.
- 5. Skills & Abilities** - A valid class "B" driver's license (formerly C, C1) with a clean driving record is required *-Candidate must attach a copy of the relevant driving license (Both Sides) (Safe driving skills may be tested)*

### Required Documents:

To apply for this position applicants must **electronically submit copies of the documents listed below** along with the electronic application, to be considered for employment. Failure to do so may result in a determination that the applicant is not eligible and qualified.

- Relevant Educational Certificate/s
- Trade School Course Certificate/s
- Relevant Service/Work Experience Certificate/s
- Proof of citizenship (National Identity Card/Passport and/or Work Permit)
- Relevant Driving license (Both side)

### How to Apply:

Please visit our website <https://lk.usembassy.gov/embassy/jobs/> to submit your applications through Electronic Recruitment Application system [ERA]. Before you continue with the application process, please carefully read the instructions available on our website.

**PAPER OR E-MAILED APPLICATIONS ARE NOT ACCEPTED**

Your application should reach us **on or before April 07, 2023.**

Please note, only shortlisted candidates will be contacted.