



VACANCY

Junior Executive Customer Care - Frontline

Responsibilities

- Answer inbound calls and provide high level of customers
- Handling Customers and customer cash flow
- Coordinating client and HOD meetings
- Involve in making survey calls for new products/ customer service experience
- Maintaining reports and tasks assigned by the management

Qualifications

- Completion of GCE A/L's with good results
- Sound knowledge in MS office applications (Word and Excel)
- Excellent Polite communication skills in English & Sinhala
- Language proficiency in Tamil is an added advantage

Forward your CV to

Careers@softlogiclife.lk

Softlogic Life is the only company to be listed under Forbes Asia's 200 best companies under \$1Bn in 2019 & the youngest brand in history to have won Brand of the Year twice in a row at the Effie Awards (2019 & 2021)

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