

# WE ARE HIRING

JOIN OUR TEAM



We believe in developing careers through varied exposures. It is in our aim to provide growth opportunities for the right talent. In this quest you now have the opportunity to benefit from internal opportunities to grow and contribute.

## Junior Executive / Executive Sales Operations

### Job Role:

- Issue advisor codes.
- Assist and coordinate commission stop, a notice of termination, and release commission for all termination of sales force staff.
- Prepare and issue advisor-related documents, such as agency agreements, appointment letters and etc.

### Job Pre-Requisites:

- Completion of G.C.E A/Ls.
- Having a degree related to Insurance will be an added advantage.
- A minimum of 2 years of experience in a similar role.
- Excellent interpersonal and communication skills.
- Highly Conversant with MS Office package.
- Communication skills in Tamil will be an added advantage.

**"To become the benchmark in employee satisfaction"**

Please note all applications should be routed through your line manager.

**Best  
Workplaces™**

**Great  
Place  
To  
Work.**

**SRI LANKA  
2022**