



# Immediate Vacancy for **STORE KEEPER**

We are currently seeking a highly organized and detail-oriented Store Keeper to join our team for an exciting engineering project in Wattala area, focused on Power Generation. As the storeKeeper, you will play a crucial role in ensuring the smooth operation of the project by managing and maintaining all the materials and equipment required for the project.

## **Responsibilities:**

- Receive and inspect all incoming materials and equipment, ensuring they meet project specifications and quality standards.
- Record all inventory transactions in the project management system and maintain accurate records of inventory levels.
- Ensure all materials and equipment are stored in a safe and secure manner and are easily accessible to project personnel.
- Coordinate with vendors and suppliers to ensure timely delivery of materials and equipment required for the project.
- Collaborate with the project team to identify and resolve any inventory-related issues or discrepancies.

## **Qualifications :**

- Proven experience as a Store Keeper or similar position in the engineering or construction industry. (Minimum 3 years of experience)
- Knowledge of inventory management software & MS Office.
- Ability to read and interpret technical documents
- Excellent organizational and time management skills.
- Strong attention to detail and accuracy./Ability to work independently and as part of a team.

**Age should be between 28-45 Years.**

Please send your resume and cover letter with Service Certificates to : [careers.nebraska@outlook.com](mailto:careers.nebraska@outlook.com)

Closing Date of Applications Acceptance : 30th June 2023

<https://www.linkedin.com/company/nebraska-holdings>

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