



OCEAN UNIVERSITY OF SRI LANKA



(State University under the Act No.31 of 2014)

Vacancy for the Post of Senior Assistant Director (Procurement and Stores) (Temporary Basis)

Applications are invited from suitably qualified persons for the post of Senior Assistant Director- Procurement and Stores (Temporarily Basis).

The Senior Assistant Director- Procurement and Stores (Temporarily Basis). should be a committed, enthusiastic, and energetic individual who has experience in all financial and procurement matters of the University. Those who are on sabbatical leave are highly encouraged and will be given special attention.

1. A holder of the post of Deputy Accountant/Deputy Bursar/Deputy Director Finance/Senior Assistant Bursar/Senior Assistant Director Finance in a university/corporation/statutory board/reputed private institute with the following qualification and experience
 - a. A Bachelor's Degree in Business Administration/ Commerce/ Accountancy/ Financial Management from a university which is recognized by the University Grants Commission.

AND

- b. Should possess at least ten (10) years of experience at the managerial level in a university/corporation/statutory board/reputed private institute and one (01) year of satisfactory service in that post as mentioned in above 1.

OR

- c. Full membership of a recognized Professional Chartered Accountancy Association

And

- d. Should possess at least ten (10) years of experience at the managerial level in a university/corporation/statutory board/reputed private institute and (01) year of satisfactory service in that post as mentioned in above 1.

2. **Selection:** By Structured Interview
3. **Salary:** Negotiable
4. The selected candidates will become contributors to the Employee Provident Fund (EPF) and Employee Trust Fund (ETF). The appointee is required to contribute 8% of the monthly salary to the EPF while the employer will contribute a sum equivalent to 12% and 3% to the ETF.
5. Send your duly completed Curriculum Vitae (CV) to reach wasantha.herath@ocu.ac.lk or Assistant Registrar, Ocean University of Sri Lanka No 51, Pannananda Mawatha, Mattakkuliya, Colombo 15. on or before 30th June 2023.

Registrar
Ocean University of Sri Lanka
19th June 2023