



ASSISTANT MANAGER CREDIT OPERATIONS

Union Bank is seeking highly motivated and accomplished individuals to apply for the position of "Assistant Manager - Credit Operations." at Union Bank.

The Job

- ▶ Handling security document vault keys on a roster basis.
- ▶ Managing the end-to-end process of loan disbursements, including verifying accuracy, completeness, and necessary approvals.
- ▶ Coordinating with business lines to address any observed discrepancies until resolution.
- ▶ Reviewing security confirmations and releases.
- ▶ Ensuring the accuracy and completeness of prepared security documents.
- ▶ Ensuring compliance with the bank's approved DLA (Disbursement Limit Authorization) structure.
- ▶ Adhering to internal policies and procedures.
- ▶ Undertaking special assignments as assigned.

The Person

- ▶ Minimum of 7 years of experience in the banking/financial industry, with relevant experience.
- ▶ Possession of one of the following qualifications:
 - ▶ Intermediate in Applied Banking & Finance (IABF) or Certificate in Banking and Finance (CBF) awarded by IBSL.
 - ▶ Diploma in Credit Management.
 - ▶ A degree or an equivalent professional qualification.
- ▶ Comprehensive understanding of the overall credit operations process.
- ▶ Proficient knowledge of loan documentation.
- ▶ Ability to multitask and thrive in a challenging environment with limited supervision.
- ▶ Excellent oral and written communication skills.
- ▶ Strong team player with good interpersonal and organizational abilities.

Rewards

The successful candidate can expect a competitive remuneration package, including staff loan benefits at concessionary interest rates, along with promising career prospects.

Interested candidates are requested to email their applications to jobs@unionb.com no later than **July 17th, 2023**. Please include the names of two non-related referees. In the email subject line, please state "Assistant Manager - Credit Operations." All applications will be treated with the utmost confidentiality. Only shortlisted applicants will be contacted.

We are an equal opportunity employer.

