



පරිසර අමාත්‍යාංශය  
சுற்றுடல் அமைச்சு  
Ministry of Environment

"සොබාදම් පියා", අංක 416/ජ/1, රොබට් ගුනාරත්න මාවත, බත්තරමුල්ල, ශ්‍රී ලංකාව.

"சொபாதம் பியா", இல. 416/ජ/1, ரொபர்ட் குணவர்தன மாவத்தை, பத்தரமுல்லை, இலங்கை.

"Sobadam Piyasa", No. 416/C/1, Robert Gunawardana Mawatha, Battaramulla, Sri Lanka.

Gen. Tel. +94-11-2034100

දුරකථන

செயலாளர்

Secretary

+94-11-2034121

ෆැක්ස්

தொலை நகல்

Fax

+94-11-2879944

මගේ අංකය

எனது இல

My No

ENV/ADM/02/02/12/SLAS/11

ඔබේ අංකය

உமது இல

Your No

දිනය

திகதி

Date

06.07.2023

All Secretaries of Ministries  
Chief Secretaries of Provinces  
Head of Departments  
District Secretaries

CALLING APPLICATIONS FOR THE POST OF DIRECTOR  
(INVESTIGATION) OF GRADE I OF SRI LANKA ADMINISTRATION  
SERVICE IN THE MINISTRY OF ENVIRONMENT

Applications are called from the officers of the Sri Lanka Administration Service for the post of Director (Investigation) of Grade I of the Sri Lanka Administration Service of Ministry of Environment.

02. Accordingly, please inform the officers in your institution who have satisfied the required qualifications in this regard and if they wish to apply for the respective post, please inform them to download the soft copy of the advertisement from the official website of the Ministry of Environment and send its soft copy with the recommendations of the head of the institute on or before 21.07.2023 to the official e-mail address ([sec@env.gov.lk](mailto:sec@env.gov.lk)) of the Ministry of Environment and send the printed copy to the Secretary, Ministry of Environment, "Sobadam Piyasa", No.416/C/1, Robert Gunawardana Mawatha, Battaramulla.

  
Dr. Anil Jasinghe  
Secretary

**Post of Director (Investigation) of Grade I of Sri Lanka Administrative Service in the  
Ministry of Environment**

Applications are called from suitably qualified officers of Grade I of Sri Lanka Administrative Service (including those eligible to be promoted to Grade I as at the closing date of applications) to be appointed to the above post. Number of vacancies is **01**.

In the absence of applicants of Grade I of the service, officers of Grade II of the Service with active and satisfactory service of 03 years in that Grade will be considered for appointment to attending to duties on full-time basis in the post.

Attending to duties appointments will be done for a maximum period of one year with the possibility of further extensions afterwards subject to provisions of Public Commission Procedural Rule 141.

Applicants must forward their duly filled curriculum vitae ***in the format attached hereto*** to Secretary, Ministry of Environment, "Sobadam Piyasa", No.416/C/1, Robert Gunawardana Mawatha, Battaramulla through the head of department to reach on or before 21.07.2023

Late applications, incomplete applications and those not submitted in the prescribed format will be rejected without any notice.

## **2.0. Candidate Profile**

### **2.1. Experience & Professional Qualifications;**

- i. Preferably at least 03 years of experience in general administration
- ii. Postgraduate qualification in **Public Administration, Management, Public Policies, Human Resource Management, Law, Project Planning and Management, Financial Management or Information Technology**
- iii. Training in Public Procurement will be an added advantage
- iv. Proficiency in English

### **2.2. Strengths;**

- i. Communication skills
- ii. Team Player

### **2.3. Behavioural competencies**

- i. Changing and Improving
- ii. Leadership
- iii. Delivering at pace

## **3.0. Method of selection**

Selection will be based on assessment of seniority and merit through the curriculum vitae and an interview. Only a shortlisted number of applicants will be called for the interview.