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சுவசிரிபாய

SUWASIRIPAYA

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சுகாதார அமைச்சு
Ministry of Health

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எனது இல) 2023/1

My No.)

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Your No. :)

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திகதி) 2023.07.17

Date)

General Circular Letter No: 02-94/2023

All Directors of Hospitals and Heads of Institutions under the Line Ministry,
Directors of the Specialized Campaigns,

Recruitment to the Post of Principal Public Health Inspector of the Ministry of Health.

Applications are called from officers who are serving under the Line Ministry and have satisfied the below mentioned qualifications and conditions to fill the vacancy in the post of Principal Public Health Inspector of Ministry of Health according to the approval granted by the letter No HSC/PRO/PARA/06/04/2023 dated 03.05.2023 of the Secretary to the Health Service Committee of the Public Service Commission.

02. Candidates should have satisfied all the conditions below mentioned which are applicable to the post in terms of the new scheme of Recruitment approved by the Public Service Commission on 09.01.2020.

- I. Should be a citizen of Sri Lanka.
- II. Applicants should be excellent in character.
- III. Should be an officer in Supra Grade in the post of Public Health Inspector or an officer who have completed an active and satisfactory service period of five (05) years in Grade I as at 31.12.2022.
- IV. As mentioned under No. 7.4.2.3 of the approved Scheme of Recruitment, the officers holding the post of Tutor – Public Health Inspector and Food and Drug Inspector are not eligible to apply for this Post.
- V. Should not have been subjected to a disciplinary punishment as per the provisions set out in Public Service Commission Circular No.01/2020.
- VI. Should have shown a performance at the satisfactory level or above the satisfactory level in terms of the approved procedure for performance appraisal during the period of five (05) years prior to the date of promotion.
- VII. Should have passed the Efficiency Bar Examination for the Grade I.
- VIII. Promotion to the Grade I should have been made by the Line Ministry or Provincial Councils.
- IX. Should have satisfied all qualifications in all respects by the date specified in the notice of calling for applications. And, applicants should submit copies of relevant certificates along with the application in proof of the qualifications.

03. Method of Application.

- I. Applications should only be prepared in accordance with the specimen form attached herewith.
- II. The words **“Recruitment to the Post of Principal Public Health Inspector of the Ministry of Health”** should be mentioned in top left-hand corner of the envelope enclosing the application.
- III. Applications which are completed in accordance with the specimen form of the application appended to this should be submitted to the respective Head of Institution. Particulars mentioned in the applications should be compared with the records in the personal files of the relevant officers and should be certified by the Head of Institution after being satisfied with the accuracy of the said particulars. It is a responsibility of the Head of Institution, and the Head of Institution should pay their personal attention whether every section of the application is completed and the particulars are accurate.
- IV. Duly completed applications should be sent by the respective Head of Institution to reach “Director (Administration & Establishment), 4th floor-Left side, Sub office of the Ministry of Health, Building of Medihouse, No. 26, Sri Sangaraja Mawatha, Colombo 10” under registered cover on or before **04.08.2023**.
- V. Delayed applications or applications containing false particulars will be rejected without any notice, and appeals made in this regard will not be entertained. The ministry will not be responsible for loss of applications in the post.

04. Method of Selection

Applications are invited according to the notification of calling for applications approved by the Health Service Committee of the Public Service Commission considering the vacancies exist in the post and an interview for evaluating the eligibility will be conducted by an interview board approved by the said committee to check the qualifications of the candidates, and the eligible candidates will be appointed by the Health Service Committee of the Public Service Commission in the order of merit of the marks of the candidates who secured highest marks. Twice the number of vacancies or five persons, which ever is greater, will be invited for the interview in the order of seniority of the officers who hold the relevant posts in Supra Grade/Grade I. (Only personal files of the candidates will be checked).

05. Marking Scheme

I. Seniority (60 marks)

Five (05) marks will be given for each year in Supra Grade/ Grade I. Marks will not be given for the service period which will be considered for the basic qualification required to apply for the post.

II. Merit (40 marks)

For a continuous and satisfactory service period of 05 years - 40 marks

For a continuous and satisfactory service period of 04 years - 32 marks

For a continuous and satisfactory service period of 03 years - 24 marks

For a continuous and satisfactory service period of 02 years - 16 marks

For a continuous and satisfactory service period of 01 year - 08 marks

Immediately prior to the date considered for promotion.

06. The candidate who will be qualified according to the order of merit of the highest marks obtained at the interview for evaluating the eligibility will be appointed to the post.
07. The Candidate who will be selected for the appointment, should assume duties by a short notice without making an extra cost to the Government, and should be willing to serve in the Ministry of Health. In case of failure to do so, appointment such appointee be cancelled after 14 days.
08. In case of any matter not covered by this notification, the decision of the Health Service Committee of the Public Service Commission will be final. And, in the event of any inconsistency between Sinhala, Tamil and English text of this notification, the Sinhala text shall prevail.

By the order of the Health Service Committee of the Public Service Commission,



S. Janaka Sri Chandraguptha,
Secretary,
Ministry of Health.

S. Janaka Sri Chandraguptha
Secretary
Ministry of Health
"Suwasiripaya"
385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10.