

Industrial Services Bureau is a statutory organization established under the Provincial Council of North Western Province (NWP) and mandated in investment promotion and business development endeavors of the province. Similarly, we are specialized in development-oriented management, technical and environmental consultancies, and related project implementation in partnerships with governmental and non-governmental agencies.

Educational & Other Qualifications / Experience

- Degree in Finance & Accounting/Part qualification in CA/CIMA/ACCA with minimum of 10 years' experience
- Higher National Diploma in Accountancy with post graduate qualification plus 15 years' experience
- Matured personnel with strong interpersonal skills
- Knowledge in Sage 50 Accounting package would be an added advantage

Main functions shall be

- Strong knowledge of financial principals, Sri Lanka accounting standards, good governance circular and regulatory requirements for State Owned Enterprises
- Preparation of Annual budget, monthly and quarterly financial documents to the Board of Management
- Excellent analytical and problem solving skills with the ability to interpret complex financial data
- Overall financial management of the organization for maximizing profit
- Preparation of Financial statements, budgets and maintain cash flow
- Liaising with debtors, creditors with regard to day to day operation of the Organization
- Implementing proper financial controls and systems to minimize the risks
- Oversee operations of the financial department, set goals and objectives, and design a framework for these to be met
- Closely work with correspond with various other departments, discussing organization plans and agreeing on future plans to be taken
- Lead and manage the finance team, providing guidance, support and professional development opportunities

General Requirements

- Age below 50 years
- Computer literacy (MS Office & Email)
- Good command of written & spoken English and Sinhala
- Should have an outgoing personality and flair for hard working and dedication for duty

Remuneration & Fringe Benefits

- Accountant grade will be MM 1-1-2006-A & he will be benefitted by the professional allowance introduced by the organization and approved Government allowances plus cost of living
- Selected Candidates will be covered by Medical & Workmen's Compensation Insurance
- Eligible for the organization incentive scheme
- Staff Loan Scheme
- Institutional Support / Cooperation for Self Development & Higher Studies

Applications giving full details of educational qualifications and experience supported by copies of certificates, contact telephone numbers together with names, addresses of two non-related referees, strong covering letter which enable us to get brief idea about the candidate and should be forwarded to the following address (specify the position in the subject line) within 10 days of this advertisement.

Canvassing in any form will be a disqualification.

Executive Director

Industrial Services Bureau, 141, Kandy Road, Kurunegala

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