

Business Development Executive

Job Accountabilities

- Identifying opportunities for new business development through following up on leads and conducting research on target clients.
- Contribution towards the entire scope of Business Development Department related activities taking place as and when required.
- Growing business through the development of new leads and new contacts.
- Engage with Business Development operations and implement strategies.
- Collaborating with management on sales goals.
- > Attending to day today operational works of the department.
- Developing and executing sales and marketing strategies to grow business.
- Ability to work effectively with confidential information.
- Should be loyal and confidential.

Job Qualifications

- Should possess a bachelor degree in Insurance/ Administration and Business Management or equivalent from a recognized University/Institute.
- Highly goal oriented and possess & interpersonal skills.
- Ability to work well with people at all levels.
- Strong customer service skills.
- Good organization and people management skills.
- Strong verbal and written communication skills.
- Integrity and discretion when handling confidential information.
- Adherence to work ethics.
- Highly motivated.

Application Procedure

If you are interested and confident that you meet the above expectations please forward your completed Curriculum Vitae to careers@sicl.lk with the post applied for as the subject line within 14 days of this advertisement

