



Pan Asia Bank, The Truly Sri Lankan Bank, with over twenty-seven years of experience in the Banking Industry, is on an ambitious growth trajectory. The Truly Sri Lankan Bank was recognized at the National Business Excellence Awards organized by the National Chamber of Commerce of Sri Lanka with two prestigious awards: the Runner-up Award for the Banking Sector and the Merit Award for Corporate Governance. These awards are a testament to strong financial/business fundamentals and how well the bank has laid a framework to mitigate any risks. In addition, Pan Asia Bank was also awarded 'Best Employee ESG Program of the Year 2022' by Global Banking & Finance Awards UK. It was also honored by LMD as one of the top 15 'Most Awarded Entities' in Sri Lanka, while being among LMD's 'Most Respected Entities' and Business Today magazine's Top 40 Business Entities in Sri Lanka.

We are looking to handpick a dynamic, results-oriented and highly motivated individual to join us on this exciting journey and to make a positive contribution as a valued member of our growing organization.

JUNIOR EXECUTIVE (GRADE II) – BRANCH BANKING

Colombo & Northern Regions

Job Profile:

- To handle Teller functions/ Accounts Opening/Customer service counters
- To handle customer inquiries and promote cross-selling
- He/ She will be accountable for cash and other financial instruments held under custody
- Maintain bank records/documents in line with the laid down policies and procedures
- Achieve assigned operational and business goals
- Participate in Marketing campaigns conducted by the branch

Candidate Prerequisites:

- Should have passed a minimum of 03 subjects at the Intermediate level of Banking at IBSL
- Minimum 02-03 years of work experience in Branch Operations in a Commercial Bank or Financial Institution
- Possess excellent business language skills coupled with good computer literacy
- Pleasing personality with a genuine passion for serving customers
- Should be permanent residents in Colombo & Northern areas

Remuneration:

The successful candidates will be provided with an attractive remuneration package including fringe benefits, commensurate with industry standards.

Please forward your resume within 07 days of this advertisement, stating the contact details of two non-related referees, to careers@pabcbank.com indicating the position applied for in the "Subject" line. Information forwarded by you shall be treated strictly confidential and referees shall be contacted with your consent.

Head of Human Resources,
Pan Asia Banking Corporation PLC, No 450, Galle Road, Colombo 03

 **PAN ASIA BANK**
The Truly Sri Lankan Bank