



# POST OF DEPUTY GENERAL MANAGER (FINANCE, CORPORATE PLANNING & MIS) (SPECIAL GRADE)

The ideal candidate should be responsible for providing financial technical expertise to the Bank and overall supervision of the Finance & Planning Division, Superannuation Division and the Back Office functions of the Bank.

## ELIGIBILITY REQUIREMENTS

1. **Candidates should be citizens of Sri Lanka.**

2. **Educational / Professional Qualifications**

- Fellow Member of the Institute of Chartered Accountants of Sri Lanka (ICASL) OR Chartered Institute of Management Accountants (CIMA) OR Association of Certified Chartered Accountants (ACCA)
- A Bachelor's Degree or Master's Degree from a university recognized by the University Grants Commission of Sri Lanka will be an added advantage.

3. **Experience**

- Ten years of post qualifying experience of which 03 years should be in similar capacity in a reputed organization or financial institution. Experience in a Bank will be considered favourably.

## SKILLS & COMPETENCIES

- Excellent interpersonal & Management skills to liaise effectively at all levels of Management
- Exceptional communication skills both written and oral
- Inspirational leadership qualities to bring out the best in people

## RESPONSIBILITIES & ACCOUNTABILITIES

- Overall supervision of the Finance & Planning Division, Superannuation Division and Back Office functions of Treasury, E-Banking, Card Centre, Credit & International Banking Unit.
- Provide technical expertise and guidance to the Assistant General Manager, Chief Managers and Managers (Accounts) for financial reporting functions of the bank.
- Oversee the tax related functions and liaison with the Department of Inland Revenue
- Preparation of Budget/Action Plan/Strategic Business Plan and submission for the approval of the Board of Directors as well as monthly follow ups and submissions to the Management Committee/Board of Directors for their review.
- Providing all information required to external parties and the Management in timely manner.
- Preparation of Annual Report and publishing of Financial Statements as per the statutory requirements.
- Compile the Recovery Plan of the Bank and ensure the reporting of such activities to the Management Committee/Board

## TERMS OF EMPLOYMENT

This position will be on permanent basis subject to a probationary period of one year.

## REMUNERATION

An attractive remuneration package with fringe benefits of medical assistance scheme, housing loan/ other staff loans at concessionary rates of interest, superannuation scheme with both Provident Fund and ETF benefits.

## SUBMISSION OF APPLICATIONS

Applicants must use our standard application form which is available in the National Savings Bank Website [www.nsb.lk](http://www.nsb.lk). Applications should be sent under Registered Cover to reach the undersigned on or before **24.01.2024**. An applicant cannot use any other channel in forwarding the application.

Photocopies of the educational/professional & experience certificates should be attached together with the application. Applicants who fail to attach the relevant certificates will not be called for interviews.

A copy of the scanned application along with the aforesaid certificates should be emailed to reach [careers@nsb.lk](mailto:careers@nsb.lk) on or before **24.01.2024**.

Any form of canvassing will lead to immediate disqualification and the Bank reserves the right to call only the shortlisted candidates.

The post applied for should be stated on the top left hand corner of the envelope and in the subject line of the email.

**Deputy General Manager (HRD)**

**HRD Division,**

**National Savings Bank,**

**Head Office, Colombo 3.**



[www.nsb.lk](http://www.nsb.lk)  
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