

PROJECT MANAGER - IT

Provide IT Project Management Services while implementing high quality software products to the bank users within the agreed scope, schedule and cost & To ensure all parties related to project are working collaboratively to achieve the project outcome and develop a platform within the organization which enables all the project stakeholders to deliver a productive outcome which leads to project success while managing stakeholders, risks, internal and external communications of the project

THE JOB

- Ensure assigned projects implemented in the given scope and in the given time frame as per the project plan
- Define and clarify the project scope with stakeholders
- Highlight project risks and impacts to stakeholders & Monitor the project progress and report the progress
- Ensure stakeholder binding to the project plan and the timelines & Prepare a detailed project plan including all detailed activities and tasks
- Ensures that project status, issues and successes are communicated to project team, stakeholders, sponsors, steering committee and all levels of management and documented appropriately
- Ensure open communication on the project to the team. Addresses delicate situations and handle conflicts in such a way as to maximize opportunity and minimize exposure to risk
- Collate all issues related to the project and keep a track of the issues and ensure all issues are resolved
- Maintain zero tolerance with respect to non-adherence to all internal audit, external audit & regulatory compliance, as applicable
- Ensure project related activities are documented in accordance with the DOI, regulatory and compliance guidelines
- Ensure a comprehensive UAT is conducted on the solution and ensure user sign off is taken
- Make sure project is completed with a quality delivery Ensure proper documentation is handed over to IT operations & Support Team
- Ensure proper user manuals and procedure manuals are in place with regard to the project

THE PERSON

- Possess a Bachelor's degree in IT or any other related field. PMP (CERTIFIED PROJECT MANAGEMENT PROFESSIONAL) mandatory
- CSM (Certified Scrum Master) will be an added advantage
- Possess 10 years' experience in IT industry with 5 years of experience In project management positions of which minimum 2 years of experience in banking or financial sector
- Strong analytical and strategic thinking skills
- Excellent communication and collaboration skills
- Strong Negotiation skills & Conflict Resolution Skills
- Ability to accept challenges and manage change with a positive approach
- Ability to stay focused and committed to the said targets and driving a team to achieve a common goal
- Documentations, Specification, Facilitation, and Elicitation skills

This Position is at Manager Level

Please login to <https://www.ndbbank.com/careers> to apply on or before 5th February 2024.

We will correspond only with the shortlisted applicants

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Vice President Human Resources