



Merchant Bank of Sri Lanka & Finance PLC (MBSL), a well-established Financial Institution and a subsidiary of Bank of Ceylon is looking for dynamic and result oriented individual to join our team for the following post.

**Assistant Manager -IT Governance & Administration**

**Job Responsibilities:**

- Should have the technical Knowledge in managing IT Systems, including hardware, Software, networks, and security protocols.
- Should know about implementing and maintaining IT governance frameworks to ensure adherence to regulatory requirements and industry standards.
- Should maintain accurate documentation of IT processes, procedures, and configurations.
- Should be able to coordinate the IT teams and other department to address IT-related concerns and requirements.
- Should be able to Manage IT budgets and resources effectively to support the company's operational needs.
- Should be able to coordinate with vendors and service providers for IT-related procurement and support.
- Makes informed decisions regarding IT investments and upgrades to support the Company's strategic goals.
- Should engage with IT Compliance & Security Projects.
- Should be able to handle KPIs, JDs and performance Evaluation for the IT Staff.

**Profile:**

- Bachelor's degree in Information Technology or related field.
- Minimum of 3 years working experience in IT Governance & Administration.
- Should have any certificates in IT Governance & System Audit.
- Previous working experience in the financial industry will be an added advantage.

**AGE:**

- Below 40 Years

**Remuneration:**

Performance based remuneration package will be offered to the right candidate, based on the qualifications and experience.

**How to Apply:**

Applicants are advised to indicate the position applied for on the subject line of the e-mail / top left-hand corner of the envelope and send your detailed resume along with names of two non-related referees within 10 days of this advertisement to the following email/ address. The vacancy will be filled purely on merit and any form of canvassing will result in disqualification. Only short-listed candidates will be called for an interview.

Human Resource Department  
Merchant Bank of Sri Lanka & Finance PLC,  
Level 17, Bank of Ceylon Merchant Tower,  
No. 28, St. Michael's Road,  
Colombo 03.  
(e-mail: [careers@mbslbank.com](mailto:careers@mbslbank.com))