

JOIN THE MOST AWARDED BANK IN SRI LANKA



With an enduring vision of being the most technologically advanced, innovative and customer friendly financial organization, we, the Most Awarded Bank in Sri Lanka, continue to progress steadily while being the first Sri Lankan bank to be listed amongst the Top 1000 Banks in the World.

Our unparalleled record of success is supported by an unmatched suite of digital offerings and superior standards in service, stability and performance. We are poised to ascend to even greater heights in the near future.

Sales Administrator

(To Manage Sales Operations of Third Party Sales Agencies (TPSA) for Credit Cards – Fixed Term Contract)

Job Profile

- Achieve the overall TPSA sales target
- Act as the primary point of contact with authorized TPSAs
- Evaluate and report on TPSA sales results
- Address potential TPSA operational issues and propose timely solutions, including complaint handling
- Verify applications and related documents

Applicant's Profile

- Preferably below 35 years
- Passed minimum of one main subject at G.C.E. A/L or equivalent
- Minimum of three (03) years of experience in customer service, field sales or a similar senior sales management role
- Excellent oral and written communication skills
- Smart and outgoing personality
- Strong negotiation and problem solving skills
- Proficiency in MS Office
- Leadership capabilities to motivate the Third Party Sales Agent (TPSA) network and high performance sales teams
- Availability for travel
- Ability to work effectively under stress
- Strong organizational skills
- Capability to measure and analyze Key Performance Indicators (KPIs)

The successful candidate will be provided with an attractive remuneration, commensurate with benchmarked financial institutions.

Interested candidates are invited to apply for the position, all applications should be routed through our corporate website

To apply, please visit,

www.combank.lk

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 **COMMERCIAL BANK**